



TOWN OF
Westlock

quarterly report for the first quarter ended March 2021

revised November 13, 2021



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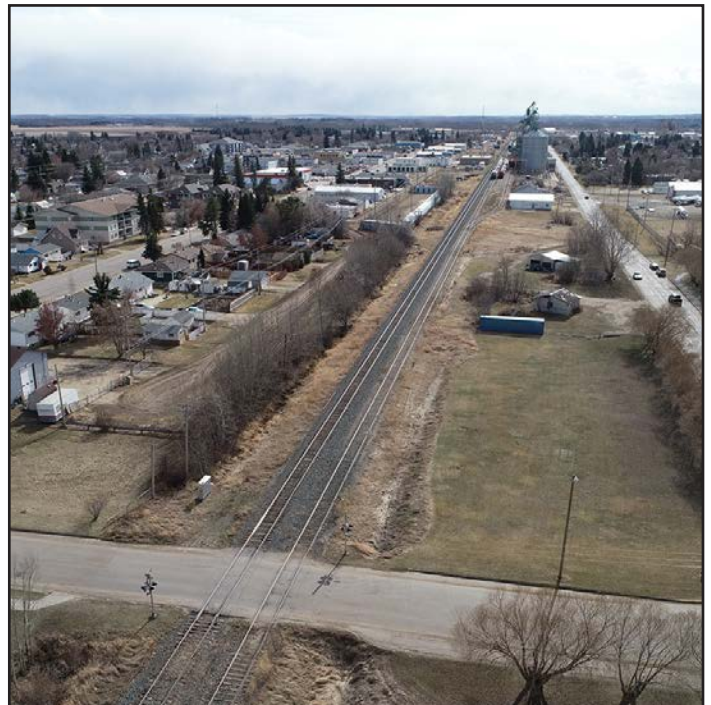
2021 is a busy year for capital projects in the Town of Westlock



Town of Westlock
Storm Water Infrastructure Project
MPE Engineering Ltd. and Pidherney's Inc.



Town of Westlock
Heritage Building Renovations
Interworks Contracting Ltd.



Town of Westlock
108 Street Industrial – Corridor Rehabilitation
MPE Engineering Ltd. and Knelsen Sand & Gravel



COMMUNICATIONS AND MARKETING

Website Top Pages

January 2021

Homepage
27.4% (2,147)

Westlock Aquatic Centre
3.6% (281)

Westlock Rotary Spirit Centre
2.6% (207)

Business Directory
2.4% (191)

February 2021

Homepage
24.9% (1,015)

Roads, Sidewalks and Lanes
6.9% (282)

Westlock Aquatic Centre
5.3% (214)

Westlock Rotary Spirit Centre
4.0% (164)

Employment
2.5% (103)

March 2021

Homepage
23.4% (2,474)

Westlock Aquatic Centre
2.3% (1,301)

Westlock Rotary Spirit Centre
6.9% (730)

Employment
5.3% (561)

Apply for...
2.1% (242)

Town of Westlock Facebook

January

22 posts

2,354 fans

594 engagements

Sentiments: 67% (16) Neutral,
21% (5) Negative, 13% (3) Positive

February

36 posts

2,367 fans

365 engagements

Sentiments: 57% (25) Neutral,
23% (10) Negative, 20% (9) Positive

March

36 posts

2,389 fans

650 engagements

Sentiments: 65% (37) Neutral,
21% (12) Negative, 14% (8) Positive

LinkedIn

(this account was dormant until January 14, all reported statistics were at 0 as of December 31, 2020)

January

2 posts

60 followers

16 engagements

28 clicks

February

2 posts

67 followers

17 engagements

37 clicks

March

5 posts

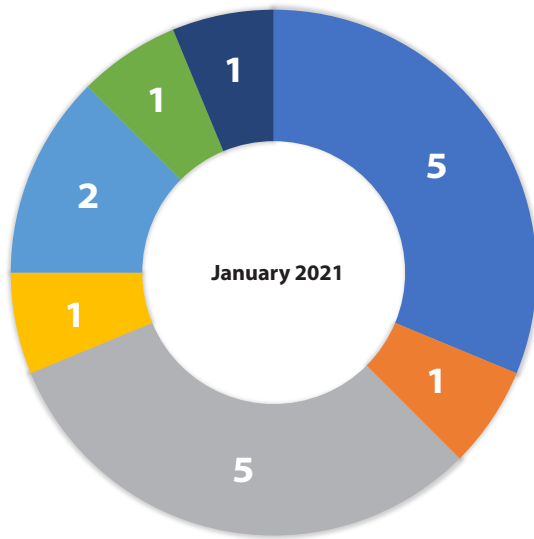
78 followers

72 engagements

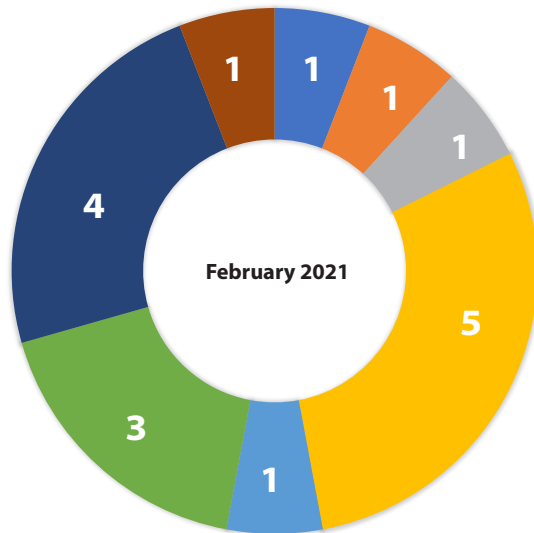
222 clicks



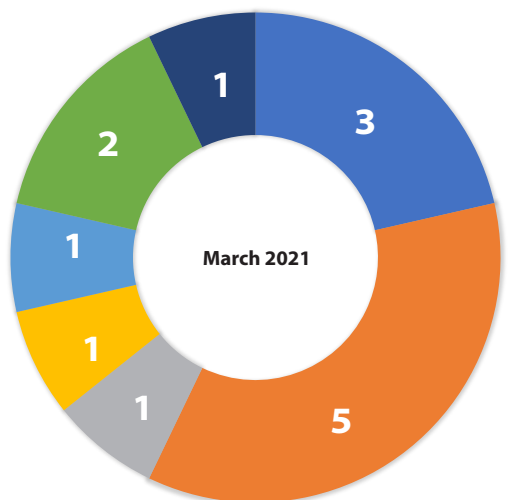
TOWN OF WESTLOCK FIRE & EMERGENCY SERVICES



- Alarm No Fire - detector activated (5)
- Fire (1)
- Resuscitation Call - heart attack (5)
- Smoke Investigation (1)
- Alarm No Fire - miscellaneous (2)
- Public Hazard - power line down (1)
- Resuscitation Call - miscellaneous (1)



- Alarm No Fire - detector activated (1)
- Alarm No Fire - sprinkler surge or discharge (1)
- Resuscitation Call - heart attack (1)
- Resuscitation Call - respiratory emergency (5)
- Alarm No Fire - miscellaneous (1)
- Incident Situation Unclassified (3)
- Resuscitation Call - other than listed (4)
- Vehicle Accident (1)



- Alarm No Fire - accidental miscellaneous (3)
- Alarm No Fire - detector activated (5)
- Fire (1)
- Gas Leak - response to carbon monoxide detector alarm (1)
- Public Service - assist police or other agency (1)
- Resuscitation Call - heart attack (2)
- Vehicle Accident (1)

TOWN OF WESTLOCK FIRE & EMERGENCY SERVICES

Features of the truck include a water tank with the capacity of 500 gallons, a fire pump with flow rates up to 1250 GPM, and a ladder reach of 75 feet to 104 feet vertical.

The vertical reach and ability to extend the ladder horizontally over an area helps us in hard-to-reach areas. It is ideal for rescues where there is limited space to maneuver.

Members completed the Aerial Apparatus training course over two weekends in March of 2021.

Members were very busy training virtually as well as in-person, completing their Level 2 Firefighter certification evaluation.



Emergency Management Agency

Monthly Workshops

The Town of Westlock Emergency Management Agency, along with our regional partners of Westlock County and the Village of Clyde, have been meeting for a 2-hour block each month to navigate their way through the Incident Command System planning process.

Emergency Social Services (ESS)

The ESS Branch has been active with training in the new 'virtual' Registration and Reception Center Program. This a new initiative developed at the provincial level which uses web-based registration and reception center functions of evacuees.

Crisis Communications

Communication during a crisis is difficult. It can be nerve-wracking to guide an organization's communications strategy through a disaster. Our Communications and Marketing Coordinator is enrolled in NAIT's Crisis Communications certificate course to build our capacity to effectively respond to a crisis.

Town of Westlock Fire Department Facebook

January

1 posts
872 fans
4 engagements
Sentiments: data was not available

February

5 posts
915 fans
85 engagements
Sentiments: 43% (3) Neutral, 29% (2) Negative, 29% (2) Positive

March

8 posts
942 fans
736 engagements
Sentiments: 33% (5) Neutral, 7% (1) Negative, 60% (9) Positive



COMMUNITY SERVICES

Facility Maintenance

January

Westlock Aquatic Centre: ordered parts for the gym, repaired toilet, investigated south east atrium leak and scheduled repairs

Westlock Place: painted suite 304, replaced outside air temp, swing check replaced in mechanical room, service tracker suite repaired

Westlock Rotary Spirit Centre: repaired toilet, investigated burnt out parking lot lights and ordered replacements, ordered parts for heaters

Public Works Shop: Overhead door repaired, ordered shop lights

Jubilee: Overhead door repaired

Outdoor rinks: ordered and installed new lights on second surface

February

Westlock Aquatic Centre: repaired change room lights, replaced water fountain, ordered chlorine bottle regulator, ordered chlorine scales, repaired fire panel device, installed OH door

Westlock Place: completed suite repairs, replaced suite 304 main door, assisted Operations with water disruptions

Westlock Rotary Spirit Centre: repaired return air unit, repaired concession return air unit, replaced return air unit 5 motherboard second floor hallway, repaired tube heaters, quote for replacement zamboni DHW

Heritage Building Renovation: project started
(pictures featured below)

March

Westlock Aquatic Centre: drained boiler water loop, troubleshooting heat exchange pump failure

Westlock Place: repaired parkade door, replaced elevator and elevator mechanical room smoke detectors

Westlock Rotary Spirit Centre: repaired curling rink fire panel

Public Works Shop: repaired Overhead doors wash bay, SE, repaired furnace

Highlights to note:

- * Energy Champion course nearing completion
- * In general, parts delivery is taking up to 4-weeks





COMMUNITY SERVICES

Westlock & District F.C.S.S.

January

Coats for Kids & Families

- 1 request

Community Assistance Bus

- Hours of operation reduced to 9 a.m. to 2 p.m.
- Riders: 126

Community Connectors

- Sent New Year Cards to senior residents on how to join this program

Family Day

- Prepared 250 (free) Family Day Packages containing activities, games and information on Community Connectors Program.

Family School Liaison (FSL) Program

- Our two (2) FSLs are back in school to support children and families as well as attending school and community agency meetings

Volunteer Income Tax Program

	January
Town	3
County	0
Village	0
TOTALS	3

Youth Programming

- Youth Coordinator working with schools to distribute Winter Activity Kits

Home Support

- We have a drop in this service as some clients are uncomfortable with people being in their homes due to AHS restrictions
- Home support workers operate under the same Health Order as AHS home care workers

	Number of clients	Number of hours
Town	27	65.75
County	9	29.5
Village	1	1.5
TOTALS	37	96.75

Interagency

- Subcommittee tasked with developing survey for agencies to determine needs and gaps within the community. Survey results report due in March 2021.

Social Media

- 310 Facebook followers
- Top posts
 - PCN Seniors Centre Without Walls reached 736, 36 engagements, 7 Likes, 2 Reactions, 8 Shares, 19 Clicks
 - Community Connector reached 551, 26 engagements, 16 Likes, 3 Shares, 7 clicks

Meals on Wheels

- Volunteers offer delivery service in partnership with Homeland Housing

February

Coats for Kids & Families

- 1 request

Community Assistance Bus

- Applied for \$25,000 transportation grant through the Medically At-Risk Driver (MARD) with the University of Alberta
- Riders: 202

Community Connectors

- Three (3) people accessing this program weekly

Family Day

- Distributed 86 packages

Family School Liaison (FSL) Program

- Our two (2) FSLs are back in school to support children and families as well as attending school and community agency meetings

Meals on Wheels

- Volunteers offer delivery service in partnership with Homeland Housing

Home Support

- Clients have shared they are struggling with isolation and being anxious to receive immunizations.

	Number of clients	Number of hours
Town	27	65.75
County	9	29.5
Village	1	1.5
TOTALS	37	96.75



COMMUNITY SERVICES

Westlock & District F.C.S.S.

Partnerships

- A group of concerned community members formed a homeless committee and we are attending to offer guidance and assistance.
- Community Garden will be meeting in March to prepare for the season
- Collective Kitchen will be meeting in March to start new Spring Session

Social Media

- 331 Facebook followers
- Top posts
 - Family Day reached 3,032, 113 engagements, 53 Likes, 7 Reactions, 49 Shares, 4 Comments
 - Community Assistance Bus reached 1,048, 63 engagements, 34 Likes, 5 Reactions, 20 Shares, 4 Comments

Voices for Seniors

- February 2 meeting had a committee formed to plan for Seniors' Week in June

Volunteer Driver Program

- Clients are frustrated this program has not been reinstated as requests for drives to appointments continue to come in.

Youth Programming

- Winter Activity Kits were distributed to RF Staples and St. Mary's

March

Bingo for Seniors (virtual)

- Bingo cards are being distributed during pick up of the Seniors Travel Package. Bingo numbers are being released in the paper and on our Facebook page weekly for the month of April.

Caring for Kids & Families

- This program operates on donations to support families with school clothes, shoes, winter clothing etc. expenses.

	March
Town	1
County	1
Village	0
TOTALS	2

Community Assistance Bus

- Riders: 284
- We provided 11 seniors with free rides to the Health Unit for COVID-19 vaccinations

Community Connectors

- 3 New clients: 4 Town and 1 County
- 6 volunteers

Family School Liaison (FSL) Program

- Program continues with community referrals primarily focused on mental health issues.

Interagency

- At the March 16 Zoom meeting, Alberta Rural Development Network presented on a federal grant opportunity for Healthy Communities Initiatives

Home Support

	Number of clients
Town	28
County	10
Village	1
TOTALS	39

Meals on Wheels

- Volunteers offer delivery service in partnership with Homeland Housing

Seniors Travel Package

- Distributed all 75 Packages

Social Media

- 349 Facebook followers

Youth Programming

- 300 Winter Activity Kits were distributed
- Youth survey launched March 2
- Developing 2 new programs
 - Passport to Your Best Self
 - Adulging 101



COMMUNITY SERVICES

Westlock Aquatic Centre

January and February

- Daily water checks and kept pool water balanced
- Cleaned and organized
- Updated policies and procedures
- Maintained contact with staff during layoffs

March

- Re-opened on March 8 offering:
 - Private swim lessons
 - Private household bookings
 - School and homeschool rentals
 - One-on-one gym training with personal trainer
 - Virtual Rec Room open for private household bookings

MARCH 2021		
ACTIVITY	BOOKINGS CLASSES	NUMBER OF PARTICIPANTS
Aquafit (9 a.m.)	16	200
Aquafit (10:15 a.m.)	12	110
Aquafit (5:30 p.m.)	5	56
Private lessons	47	90
Private Bookings	33	165
School Bookings	23	479
Weight Room		119
Virtual Rec Room	36	72
Squash Court	1	2

Westlock Rotary Spirit Centre

January and February

Facility was closed in accordance with provincial COVID-19 regulations and measures.

March

- Re-opened on March 15 offering:
 - One-on-one training in the weight room
 - Youth sport
 - Household rentals in fieldhouse and arena
 - Walking track open for low intensity use
 - Three (3) low intensity fitness classes
 - School rentals of field house for badminton
- Planning:
 - Posted for seasonal labourer (16-week, 17-week and 20-week), Custodian (2), and part-time Customer Service Representative
 - Discussions on development of Town of Westlock Community Guide
 - Canada Day celebrations in alignment with provincial guidelines
- Repairs:
 - Tennis court repaired and cleared snow and debris from tennis court and skateboard park

MARCH 2021	
ACTIVITY	TOTALS
Weight Room	36
Walking Track	262
Field house	5



DEVELOPMENT SERVICES

Geographic Information System (GIS)

January

- Map of underground utilities sent to Woods Edward Eng. Ltd. (93 Ave) and map of MPE photos along the roads during the 2019 inspections
- Updated GIS data on 104th Street as a result of a capital project in 2020

Asset Management

- Data normalization and gap filling
 - Road start and end points
 - Storm main installation year
 - Street Signs
- WorkTech Pearl software implementation
- Loaded Roads and Facilities as tentative test assets and street signs as tentative test features

February

Projects

- Map of proposed projects from Utilities Master Plan
- Map for recording snow removal
- Map locations of fiber-optic lines within Town of Westlock, including Supernet and Bell Base

Asset Management

- Asset ID schema created and populated in GIS data base
- Created tool to format GIS data into WorkTech schema.
- Ongoing WorkTech configuration
- Obtained FCM grant for asset management work

March

Projects

- Rationalize sidewalk and road data
- Add road Asset ID to sidewalks
- Add asset ID to water valves
- Add related asset ID to hydrants and water valves
- Added addresses to curb stop valves
- Purchased GPS
- Maps
 - Snow clearing
 - Grading
 - Sewer map
 - Nuisance grounds
- GIS metadata updated
- Printing of reopening posters
- Update of water pipes with missing water valves
- AM DSP updates
- Printing for Emergency Management meeting

Asset Management

- Working with a consultant to implement WorkTech
- WorkTech Pearl documentation
- Loaded roads, sanitary manhole, sanitary sewer, water hydrants, water mains, water valves, facilities, street signs, roofs, and curb stops into WorkTech





DEVELOPMENT SERVICES

Planning Services

January

Subdivisions

- Subdivision 19-S003 is pending the completion of a land sale to provide access
- Subdivision 20-S003 registration at Land Titles is complete and the sale of the parcel can proceed

Agreements

- Two (2) Development Agreements pending completion of conditions.

Licenses & Permits

- The 2021 Business Directory is being prepared
- Business License invoicing has been sent out and renewals are being received

February

Subdivisions

- One (1) subdivision is pending with outstanding conditions

Agreements

- Two (2) Development Agreements are being prepared for new projects

Licenses & Permits

- 35 business licenses were cancelled or not renewed

Bylaws and Policies

- Two (2) Road Closure bylaws are pending amendments to the land descriptions prior to registration at Land Titles

March

Subdivisions

- One (1) subdivision is pending registration

Agreements

- Two (2) Development Agreements are being prepared for new projects

Licenses & Permits

- The 2021 Business Directory submitted for printing
- Annual internal safety codes audit completed and submitted to Safety Codes Council

	January	February	March
Development Permits			
Residential Single Family		1	
Residential Accessory Structure		1	1
Residential Demolition			1
New Commercial Building		1	
Accessory Structure			1
Renovations			1
New Commercial Sign		1	1
Totals	–	4	5



DEVELOPMENT SERVICES

Economic Development

January

- Alberta Community Partnership grant submitted for a Regional Economic Development Plan with the Village of Clyde and Westlock County
- Draft and completion of the Regional Economic Development Terms of Reference
- Preparation and forwarding of the 2021 Apartment Vacancy & Cost Survey Report to Alberta Seniors & Housing
- Working with Alberta Online to get our local businesses online

February

- 2021 Apartment Vacancy & Rental Cost Report submitted
- Working on Regional Economic Development Partnership - Letter of Introduction
- Travel Alberta Satisfaction Survey has been submitted

Westlock Place

- Residents given first notice to provide financials in preparation for the Annual Return from Municipal Affairs
- 1 bedroom has been rented
- Tenant Insurance reminder letters for February renewals have been issued

Cemetery

- Three (3) burials for February

March

- Working with Rumble Alberta for May long weekend bike ride through our community. We have 300 Swag bags being prepared for the riders as they stop in town
- Weekly telephone conversations with Matthew Holden, Workforce Consultant, Alberta Labour and Immigration as to our businesses and community

Westlock Place

- A request for financial information was provided to all residents and the deadline is April 17, 2021
- Formal Workplace Inspection Report completed March 17, 2021, no safety concerns were noted

Cemetery

- Two (2) Interments and one (1) monument application

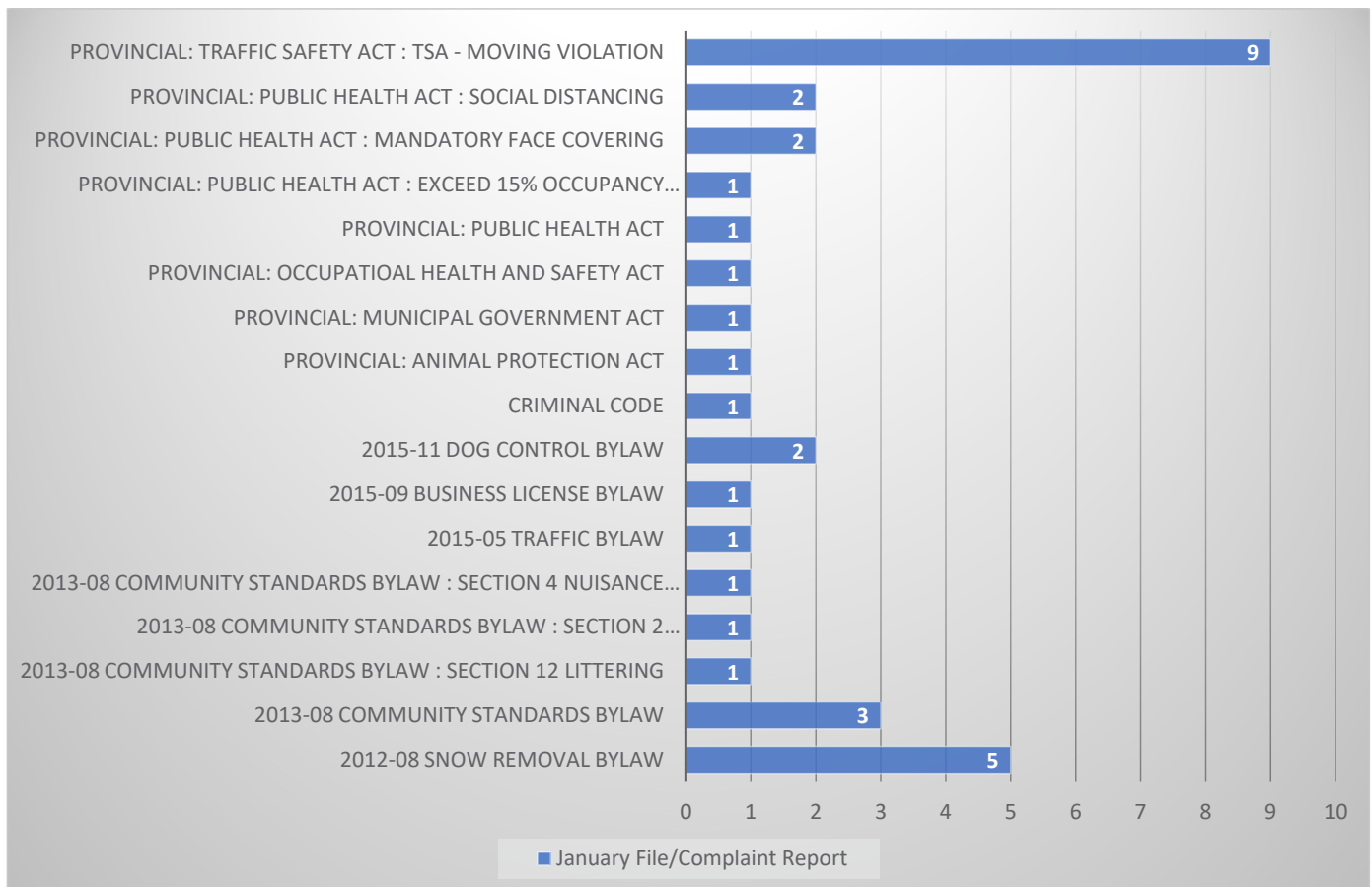
	January	February	March
Building Permits			
Institutional Renovations		2	
Totals	-	2	-

	January	February	March
Safety Code Permits			
Electrical	3	4	6
Gas	1	3	11
Plumbing	1	3	3
Totals	5	10	20

	January	February	March
Business Licenses			
Resident		1	1
Non-Resident		5	1
Totals	-	6	2

DEVELOPMENT SERVICES

Westlock Municipal Enforcement



Westlock Regional Notification System: **CONNECT**

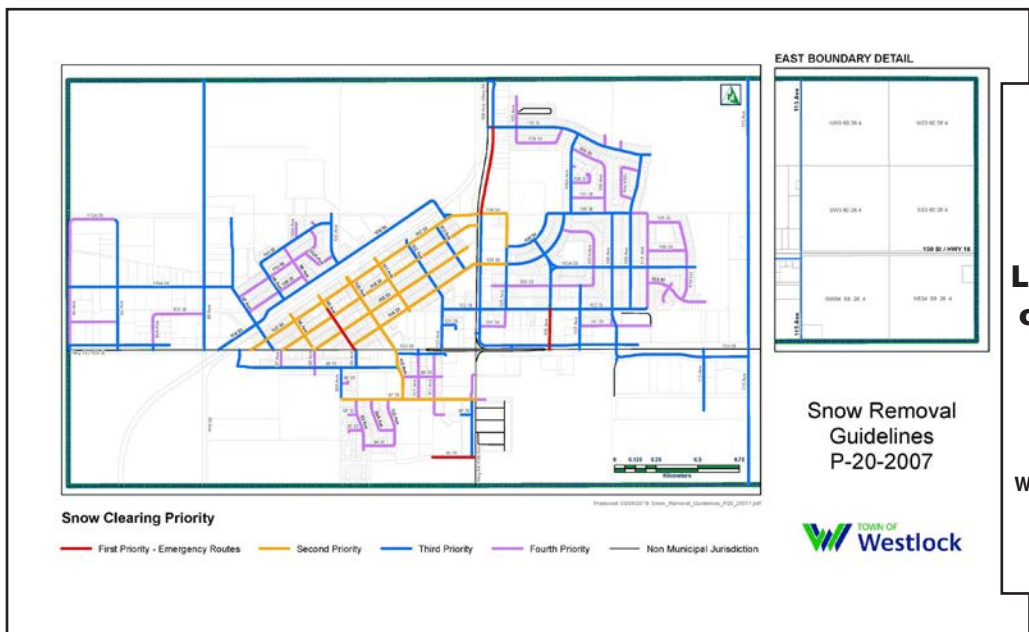
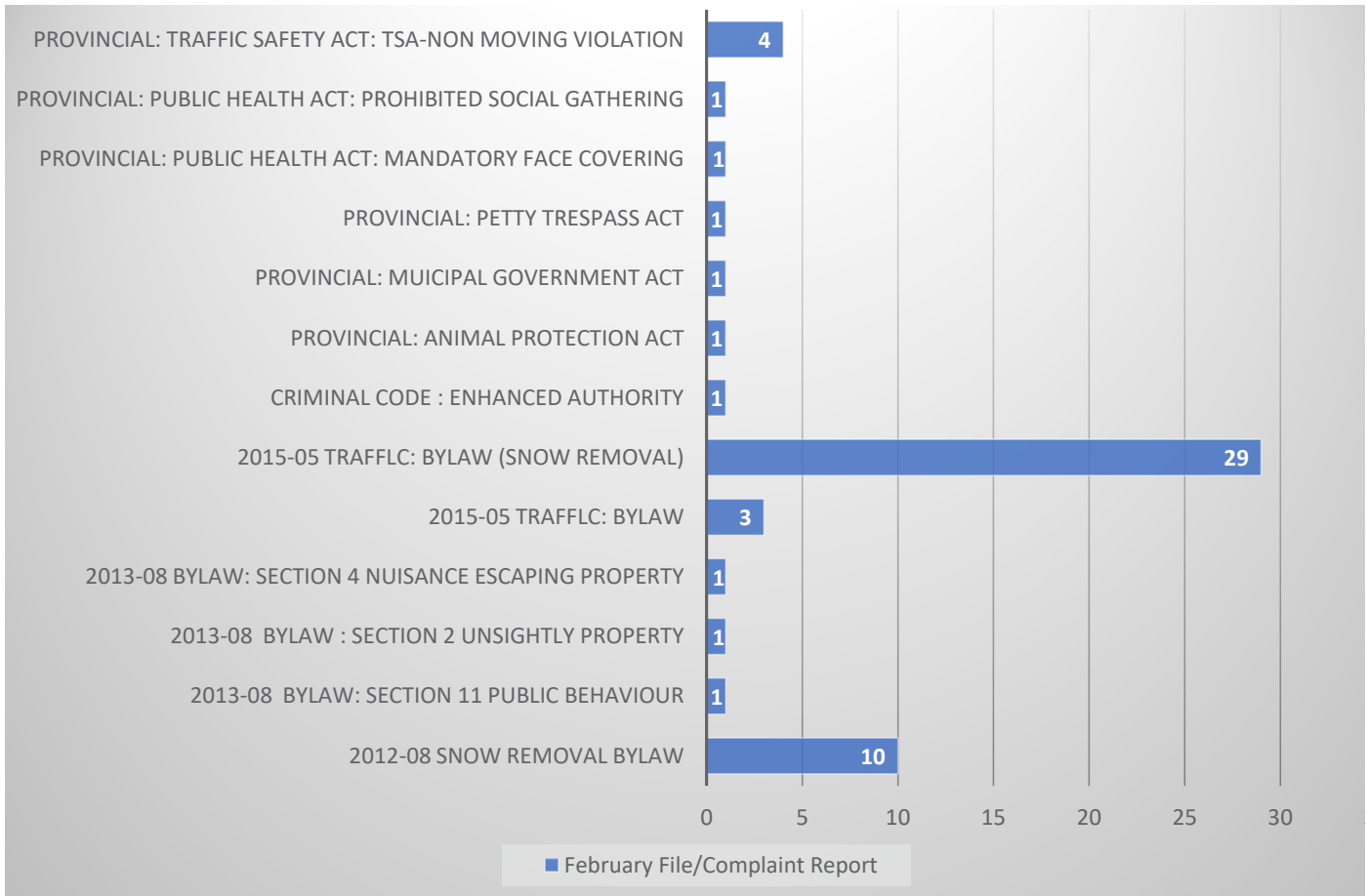


Sign up today to receive alerts on events like snow removal schedules.
westlock.ca/p/westlock-regional-notification-system



DEVELOPMENT SERVICES

Westlock Municipal Enforcement



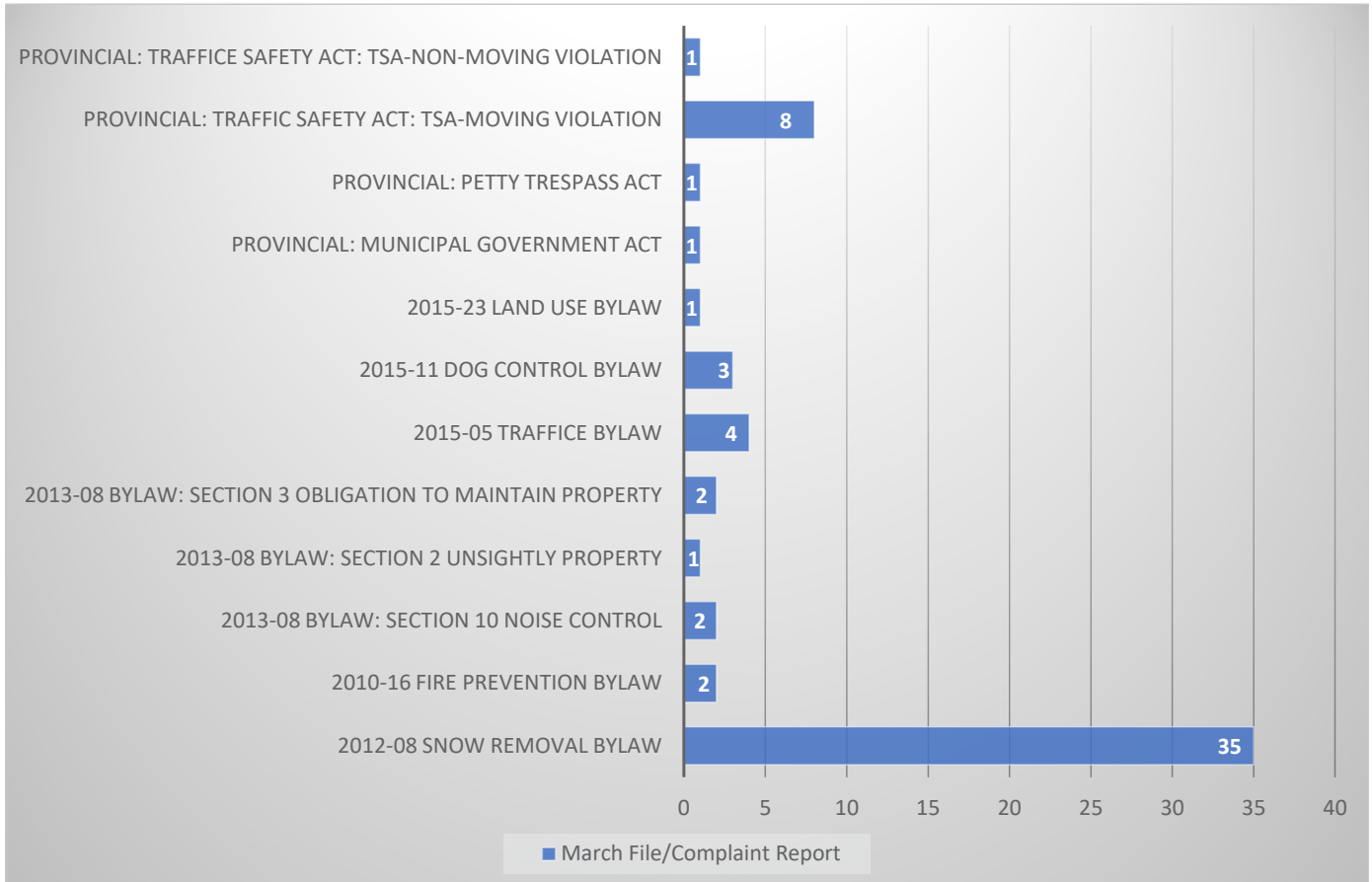
Visit our Roads, Sidewalks and Lanes webpage for details on our road maintenance practices for spring and summer and winter.

westlock.ca/p/roads-sidewalks-and-lanes



DEVELOPMENT SERVICES

Westlock Municipal Enforcement





OPERATIONS

Water, Sanitary, and Storm Sewers

January

- Ongoing communication issue between our new reservoir and pump house to the water plant - MPE continues troubleshooting to resolve issue
- Town of Westlock started a new utility services contract with Westlock County and the Village of Clyde to check water plants
- Received licensing agreement approval from Alberta Environment with Town of Westlock's Distribution System and the Westlock Regional Water Commission

February

- Ongoing communication issue between our new reservoir and pump house to the water plant - MPE continues troubleshooting to resolve issue
- Town of Westlock Water Works 2020 Annual Distribution reports were sent to Alberta Environment and Parks
- Repaired three (3) watermain leaks in Village of Clyde
- Meter reading and meter repairs
- Curb stop repairs at 10524-100 Avenue and 10040-104 Street
- Watermain lead repairs next to the clock tower and at 10208-107 Street and 9928-110 Street
- Thawed sewer services

March

- Cleaning ditches and cleared culvert ends
- Thawed and cleared mainline sewers, culverts and catch basins
- 38 water shutoff door hangers
- Replaced pump # 1 at sewer lagoon main lift station
- Investigated saddle water leak in Village of Clyde - repaired by contractor
- Obtained quotes on two (2) broken fire hydrants and two (2) new isolation valves
- Meter reading and repairs

Roads and Sidewalks

January

- Winter road maintenance
- Patched potholes
- Sidewalk and Rotary Trail sweeping
- Cleaned North Yard

February

- Winter road maintenance
- Storm Water Infrastructure Project kick-off meeting with contractor
- Sanitary Sewer Master Plan meeting with MPE and stakeholders to develop long range yearly replacement plan
- Sidewalk and Rotary Trail sweeping
- Sidewalk ice removal due to January 31 Commerce Building fire run-off

March

- Winter road maintenance
- Pothole repairs

OPERATIONS

Parks, Recreation, and Cemetery

January

Miscellaneous

January

- Received burning permit to dispose of the woodpile initially located in the north yard which was completed after the pile was moved to the area near the lagoon
- Prepared second outdoor ice surface near the caboose at the Westlock Rotary Spirit Centre
- Issued emergency water shut off at the Lorred Apartments, and disposed of fallen tree after January 19 windstorm
- Removed Christmas streetlights
- Erected four (4) signs in each recreation park



February

- Completed 2-full burials

February

- Regular fleet maintenance
- Chain case failed on snow blower, investigating cost to repair
- Electrical repairs to Town Clock
- 108 Street Industrial Corridor Rehabilitation Information Session (virtual) held via Zoom on February 17, 2021



March

- Completed 2-full burials

March

- Health & Safety meeting
- Staff training





FINANCE

Information Systems

January

- Install new licensing for bulk water, financial system, budget software updates
- Add microphones to Council Chambers –Seven is the limit
- Automate system phones
- Large format copy for Project Manager
- Peace Officer DigitalAlly Fileserver fix – archive older dashcam videos
- Asset Management software import fix and database maintenance for GIS Technician
- Teleprompter software install + laptop TLC
- Payroll software Hotfix
- Install SSL/TLS wildcard certificate for westlock.ca
- FCSS iPad deploy with AppleID for sharing files
- AutoCAD and Google Earth PC and tablet PC for Project Manager
- Train Public Works supervisors to e-sign and submit invoices
- Fix problematic timesheet software synchronization error

February

- Adult Learning to EOC, setup DMZ
- MuniSight sync script moved to updated server
- Microsoft VLSC review
- Work with consultant on finance software fixes and reports
- Onboard new Utility Operator
- Setup training room at Spirit Centre to create new training area
- Prep laptops for FCSS Volunteer Tax people
- Setup wildcard certificate for westlock.ca domain
- Teams audio/video meeting troubleshooting

March

- Training email for staff
- New servers setup continues
- Begin security training implementation
- Backup maintenance
- Repair WI FI at Spirit Centre
- Onboard/Offboard staff
- Prep for Spirit Centre/Aquatic Centre staff return
- Voicemail programming
- Fix deposit cheque scanner in Finance
- Heritage Building project, protect SuperNet and Telus fibres, remove existing phone system, network

- Cabling and equipment, plan and implement new network cabling
- Prep Spirit Centre training room to host training course
- Repair rash of printing troubles caused by emergency windows update
- Update video production software for FCSS
- 1 Gbps ISP upgrade with Telus for 4 buildings
- Dealt with hacked user email account, initiated a round of password updates for staff and council
- Computer replacements where needed
- Helped Building Maintenance with software trial
- Fixed broken scan-to-email on Planning copier
- Staff supports



FINANCE

Utilities

January

- The total utility receivable is \$43,029 with amounts over 30 days being \$1,954
- The billing was projected to be approximately \$275,000

February

- The total utility receivable is \$66,281 with amounts over 30 days being \$11,757
- The billing was projected to be approximately \$270,000
- The landfill card program is being coordinated with the Westlock Regional Waste, communications and the Finance Department to have the new system cards mailed out to the residents who participate in the collection program for March 16. The old card numbers will remain in place until the system is ready to switch over
- An addendum has been completed to extend the organics program to run from Mid April to Mid November this year

March

- The total utility receivable is \$26,790 with amounts over 30 days being \$10,394
- The billing was projected to be approximately \$285,647
- The landfill card program implementation has been completed (mailing the card and the change over at the facility to the new card numbers)

Taxes and Assessments

January

- The total taxes outstanding: \$-9,621 (current \$-321,765 arrears \$312,144)

February

- The total taxes outstanding: \$-318,956 (current \$-584, 707 arrears \$265,729)
- Assessment notices for the 2021 tax year will be mailed on March 12

March

- The total taxes outstanding: \$-695,388 (current \$-875,006 arrears \$179,618)
- Assessment notices were mailed and there have been a few revisions
- Since mailing the notice, the department has received approximately 30 calls regarding the assessment notice and the pending tax notices
- The tax notices will be mailed out once the tax rate bylaw is passed and the County passes their tax rate bylaw as well (needed for the annexed area property notices)

Annual Financial Audit

January

- The preparation of the year end has begun, work is expected to continue into late February

February

- Auditors attended our office on February 23 and 24

March

- The annual financial statements and financial information return have been submitted for review.
- The Auditors will be presenting the audited reports on April 26



All financial information contained within this quarterly report is preliminary and an unaudited summary of that calendar month.

This information is provided as a snapshot of activity during that month and may be subject to change.



Town of Westlock
Actual Budget Variance Report
For the period ending March 2021

	YTD	Budget	Variance
Municipal Taxes	0.00	7,190,732.51	-7,190,732.51
User Fees, Utility Sales and Sale of Goods	808,628.88	4,669,349.00	-3,860,720.12
Government Transfers	157,694.98	1,536,003.63	-1,378,308.65
Penalties	50,764.94	103,500.00	-52,735.06
Franchise Fees	173,984.07	1,229,541.47	-1,055,557.40
Licenses and Permits	58,257.77	109,200.00	-50,942.23
Interest Earned	26,097.00	85,000.00	-58,903.00
Rentals	76,687.64	550,546.00	-473,858.36
Fines and Costs	5,656.00	62,500.00	-56,844.00
Other Revenue	23,404.22	86,450.00	-63,045.78
Total Revenues	1,381,175.50	15,622,822.61	-14,241,647.11
Requisitions Collected	-8,462.57	2,111,800.00	-2,120,262.57
Requisitions Expended	345,666.51	2,111,800.00	1,766,133.49
Total Requisitions	-354,129.08	0.00	-354,129.08
Net Revenues	1,027,046.42	15,622,822.61	-14,595,776.19
Salaries, Wages and Benefits	1,282,960.75	6,369,473.04	5,086,512.29
Contracted Services	500,902.15	3,501,177.55	3,000,275.40
Materials, Supplies and Utilities	459,234.72	3,686,893.40	3,227,658.68
Bank Charges, Short Term Debt Interest and Credit Card Discounts	140.83	23,580.00	23,439.17
Debenture Interest	52,465.45	265,495.40	319,290.39
Community Support Grants & Donations	128,152.01	439,920.00	311,767.99
Other Expenses	15,972.66	61,770.00	45,797.34
Total Operating Expenses	2,439,828.57	14,348,309.39	12,014,741.26
Net Operating before the undernoted	-1,412,782.15	1,274,513.22	-2,687,295.37
Gain/Loss on Disposal	0.00	0.00	0.00
Gross Recovery	0.00	2,000.00	2,000.00
Principal Debt Repayment	441,146.59	1,042,983.30	-601,836.71
Transfers from/to Reserves	0.00	229,529.92	229,529.92
	441,146.59	1,274,513.22	-833,366.63
Surplus (Deficit)	-1,853,928.74	0.00	-1,853,928.74
Other Items Budgeted, Not Affecting Cash			
Amortization	0.00	2,802,930.00	2,802,930.00
Net Income	(\$1,853,928.74)	(\$2,802,930.00)	\$949,001.26



quarterly report for the first quarter ended March 2021