



**Town of Westlock**  
10003 106 Street  
Westlock, AB T7P 2K3  
Phone: 780-349-4444  
Fax: 780-349-4436  
planning@westlock.ca



### Inspection Requests:

**Superior Safety Codes Inc.**  
100, 14535-118 Avenue  
Edmonton, AB T5L 2M7  
Phone: 780.489.477  
Fax: 780.489.4711

## BUILDING PERMIT APPLICATION FORM

Applicant: ☐ Owner ☐ Contractor

Permit Number: 345345-\_\_\_\_-B\_\_\_\_\_

Development Permit: \_\_\_\_\_

Application Date: \_\_\_\_\_

Construction Value (Labor + Materials): \$\_\_\_\_\_ Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Owners Signature

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

Contractor Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Contractor/Architect/Engineer Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Business License Number

### Project Location in the Town of Westlock:

Street Address: \_\_\_\_\_ Roll Number: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

Legal Subdivision: Part of: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ W4

### Building Occupancy:

- ☐ Single Family Dwelling  
☐ Semi/Multi Attached Dwelling  
☐ High Density Residential  
☐ Commercial  
☐ Industrial  
☐ Institutional  
☐ Other \_\_\_\_\_

### Type of Work:

- ☐ New Construction  
☐ Relocation  
☐ Addition  
☐ Renovation  
☐ Demolition  
☐ Manufactured/ Modular Home  
☐ Other \_\_\_\_\_

### Building Area in Sq. Ft.:

Number of Stories \_\_\_\_\_  
Main Area \_\_\_\_\_  
2<sup>nd</sup> Floor \_\_\_\_\_  
Basement \_\_\_\_\_  
Garage \_\_\_\_\_  
Total Area \_\_\_\_\_

### New Home Construction Projects Only:

NHW#: \_\_\_\_\_

Provincial Builder License #: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Payment Type: ☐ Cash ☐ Cheque ☐ Visa ☐ Online  
☐ M/C ☐ Amex ☐ Interac

Permit Fee: \_\_\_\_\_ + SCC Levy\* \_\_\_\_\_

Total Cost: \_\_\_\_\_ Receipt #: \_\_\_\_\_

\*\$4.50 or 4% of the permit fee (whichever is greater), maximum \$560.00

### SUPERIOR SAFETY CODES OFFICE USE ONLY

Issuing Officer's Name: \_\_\_\_\_

Issuing Officer's Signature: \_\_\_\_\_

Designation Number: \_\_\_\_\_

Permit Issue Date: \_\_\_\_\_

### PLEASE CONTACT SUPERIOR SAFETY CODES INC. FOR INSPECTIONS ALLOWING FOR TWO WORKING DAYS NOTICE.

The personal information provided as part of this application is collected under Sec. 43 of the Safety Codes Act and Sections 303 and 295 of the Municipal Government Act and in accordance with Section 32.c of the Freedom of Information and Protection of Privacy Act.

The Permit holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act & Regulations. Section 25(1) of the Permit Regulations AR 204/2007 of the Safety Codes Act RSZ 20000, Chapter S-1 states "A permit expires if the undertaking to which it applies: (a) Is not commenced within 90 days from the date of issue of the permit, (b) is suspended or abandoned for a period of 120 days." This permit expires after 90 days if work has not started and an extension has not been requested. Please note that a onetime ninety (90) day extension can be considered when applied for in writing prior to a permit expiry date.

## Solid Fuel Burning Appliance Information

1. Date: \_\_\_\_\_
2. Permit Number: **345345-** \_\_\_\_\_
3. Applicant/Owner: \_\_\_\_\_
4. Rural or Street Address: \_\_\_\_\_
5. Legal Land Description: Lot \_\_\_\_ Block \_\_\_\_ Plan \_\_\_\_  
\_\_\_\_ ¼ Sec \_\_\_\_ Twp \_\_\_\_ Rge \_\_\_\_ W of \_\_\_\_ M
6. Is the solid fuel burning appliance ULC, Warnock Hersey or CSA approved? \_\_\_\_\_
7. Please fill in the information as indicated on the diagram below.

