



10003—106 Street, Westlock, Alberta, T7P 2K3
 Tel: 780.349.4444 or 1.866.349.4445
 Fax: 780.349.4436
 planning@westlock.ca

Compliance Certificate Request Form

Applicant:		Date:
Mailing Address:		
Contact Information	Name:	Email:
	Phone:	Fax:
Legal Land Description and Municipal Address:		
_____		_____
Lot/Block/Plan		Municipal Address

Signature		
Mode of Delivery: <i>(Check all that apply)</i>		
<input type="checkbox"/> Mail <input type="checkbox"/> Email		
<input type="checkbox"/> Pick-up		
Special Instructions/Requests:		
Submission Requirements:		
<input type="checkbox"/> Completed Request Form <ul style="list-style-type: none"> ○ <i>Including any unique information requests such as Fire Report etc.</i> 		
<input type="checkbox"/> Two (2) Original Real Property Reports (RPR) for the lot or site <ul style="list-style-type: none"> ○ <i>Any RPR which is dated from ninety (90) or more days from the date of application must be submitted with a Statutory Declaration indicating the accuracy of the Real Property Report.</i> 		
<input type="checkbox"/> Payment/authorization for the Compliance Certificate Fee, as per fee schedule.		
FOIP Disclaimer: The personal information on this form is being collected under the authority of Alberta’s Freedom of Information and Protection of Privacy (FOIP) Act, Section 33(c). It will be used to provide operating programs, account services, and to process payments received for said services. It may also be used to conduct ongoing evaluations of service received from the Town of Westlock. Please send inquiries by mail to 10003 – 106 Street Westlock, AB, T7P 2K3, or contact us by phone at 780.349.4444.		

COMPLIANCE CERTIFICATE FEES**Residential**

Regular Service	\$50.00
Rush Service (within two business days)	\$100.00

Non-Residential

Regular Service	\$100.00
Rush Service (within two business days)	\$200.00