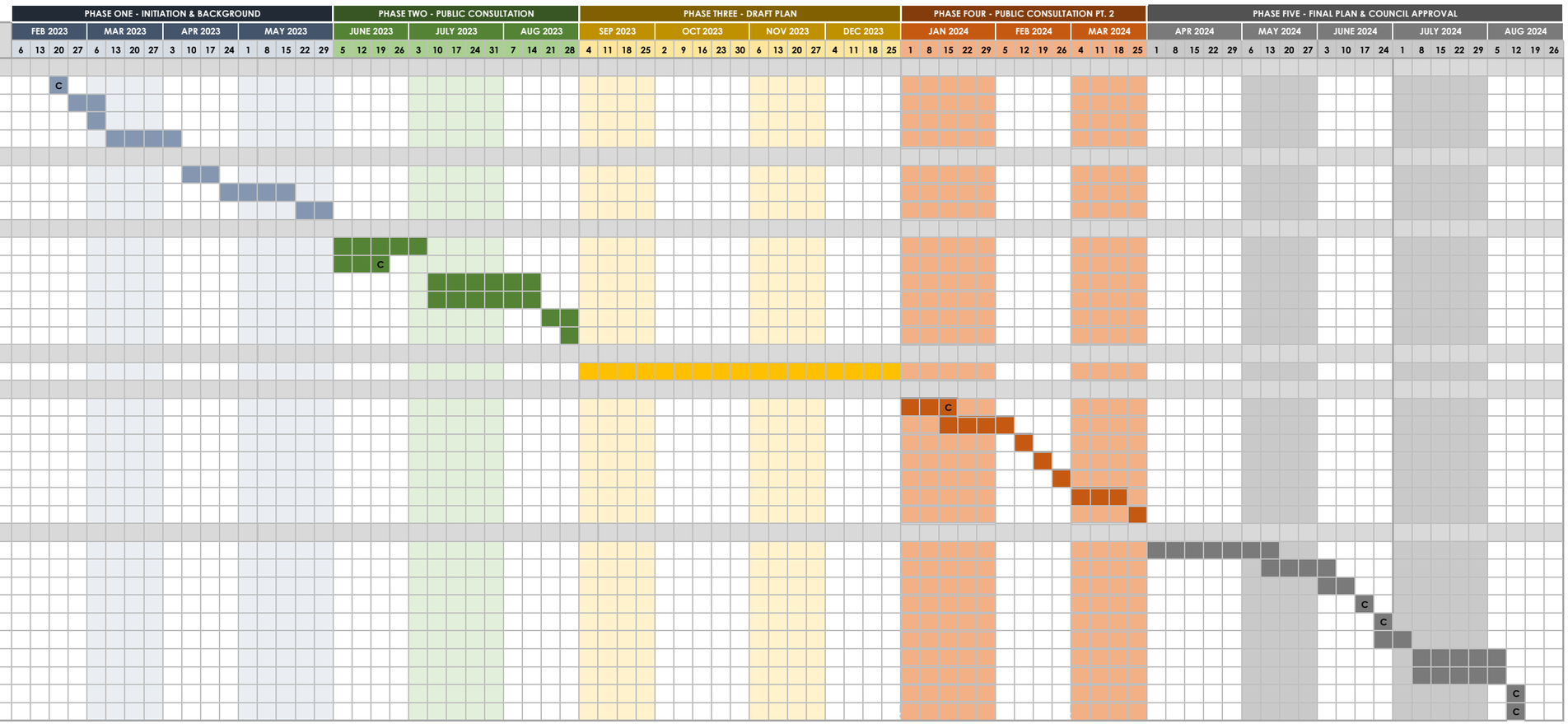| TASK ID | TASK TITLE |
|---|---|
| 1 | Project Initiation |
| 1.1 | MDP 5-Year Review Report to Council |
| 1.2 | Develop Project Brand & Website |
| 1.3 | Project Launch & Media Release |
| 1.4 | Finalize Project Schedule & Engagement Plan |
| 2 | Background Research and Prep |
| 2.1 | Best Practice Research |
| 2.2 | Policy Alignment Audit |
| 2.3 | Identify Required Revision & Engagement Topics |
| 3 | Public Consultation - Part 1 |
| 3.1 | Consultation Prep and Advertisement |
| 3.2 | Council Workshop #1 - Policy Audit Findings |
| 3.3 | Public Survey |
| 3.4 | Message Boards/Public Pop-Ups |
| 3.5 | What was Said/What was Heard Report |
| 3.6 | Communication Piece- Here's What we Heard |
| 4 | Draft Plan |
| 4.1 | Draft Revised Plan |
| 5 | Public Consultation - Part 2 |
| 5.1 | Council Workshop #2 - Draft Plan |
| 5.2 | Consultation Prep and Advertisement |
| 5.3 | Open House #1 - Spirit Centre |
| 5.4 | Open House #2 - Aquatic Centre |
| 5.5 | Open House #3 - Heritage Building |
| 5.6 | What was Said/What was Heard Report |
| 5.7 | Communication Piece- Here's What we Heard |
| 6 | Council Approval |
| 6.1 | Final Plan Preparation |
| 6.2 | Internal Review |
| 6.3 | RFD & Report |
| 6.4 | Rise and Report |
| 6.5 | First Reading |
| 6.6 | Bylaw Revisions (if Required by Council) |
| 6.7 | Public Hearing Advertisement |
| 6.8 | Public Hearing Preparation |
| 6.9 | Public Hearing |
| 6.10 | Second and Third Reading |