



## **Employment Opportunity**

### **Senior Lifeguard- Casual**

The Town is seeking an energetic, dynamic individual for the position of Senior Lifeguard. The successful candidate will be strongly devoted to public service, be team orientated, innovative and result driven. This person will be part of a great team by:

- Maintaining standards for instruction for lessons and lifeguard skills.
- Administering first aid and providing emergency care as needed, Maintaining a safe aquatic environment and facility.
- Understanding and following Facility Policies and Procedures to ensure a clean safe and healthy environment.
- Understanding and following all Emergency Procedures
- Participating in in-services to ensure appropriate emergency response and follow up.
- Assisting in daily operations and maintenance of the pool.
- Performing assigned duties relevant to the job.

You will be working in a vibrant community of 5,000 just 85 kilometers north of Edmonton. We have all the amenities and more. Living in Westlock you can experience live arts, concerts, all sports or belong to one of the multiple community organizations. Town amenities include the Rotary Spirit Centre multi-plex, the Aquatic Centre, skateboard park, ball diamonds, parks and playgrounds. The Town's strong business sector provides all the services and shopping you will need. Your co-workers are focused on providing great public service and having fun while doing so.

As a key player in our team you will have the following qualifications:

- CURRENT LIFESAVING INSTRUCTOR CERTIFICATION
- CURRENT LIFESAVING SWIM INSTRUCTOR CERTIFICATION
- CURRENT NATIONAL LIFEGUARD AWARD
- CURRENT STANDARD FIRST AID/CPR C
- MINIMUM 18 YEARS OF AGE

The Town of Westlock offers a competitive salary. This is a Union position under the CUPE Local 3047 agreement.

This competition will remain open until a suitable candidate is found. The Town of Westlock thanks all applicants for their interest; however only those selected for an interview will be contacted.

Please submit your resume with three references in confidence to:

Town of Westlock  
10003-106 Street  
Westlock, Alberta T7P 2K3  
Phone: 780.349-4444  
Fax: 780.349.4436  
Email: [employment@westlock.ca](mailto:employment@westlock.ca)



**Department: Community Services – Aquatics**

**Position: SENIOR LIFEGUARD-INSTRUCTOR**

**Mission:**

As a member of the Town of Westlock Team – to help provide a quality service to our community in a courteous, timely, efficient and cost effective manner.

**Position Summary:**

The Senior Lifeguard/Instructor will be responsible for the general operation of the swimming pool including but not limited to, lifeguarding, instructing, facility maintenance and customer service. He/she also participates in in-service training.

**Position reports to:**

The Aquatic Supervisor and the Director of Community Services.

***The following job description is to be reviewed periodically.***

**1. General Duties**

- Maintains standards for instruction for lessons/lifeguard skills.
- Administers first aid and provides emergency care as provided, maintaining a safe aquatic environment and facility.
- Understand and follow all Emergency Procedures, participate in in-services to ensure appropriate emergency response and follow up.
- Understand and follow Facility Policies and Procedures to ensure a clean, safe and healthy environment.
- Responsible for opening and closing procedures, assisting in daily operations and maintenance of the pool.
- Assist with supervision, training and direction of Junior Lifeguards.
- Perform the assigned duties relevant to the job.

**2. Communication/Public**

- Provide and promote a safe and enjoyable aquatic experience through effective lifeguarding and customer service.
- Conduct oneself in a professional manner to the public and use effective and appropriate communications.
- Responds to supervisor's direction and asks for clarification when needed.
- Being a respectful ambassador of the Town.

**3. Responsibilities**

- Be prepared to begin the shift on time.
- To ensure that awards are current and knowledge is up to date.

- Understand and follow the Safety Policies as set out in accordance with the Town Policies e.g.: Personal Protective Equipment.
- Ability to work as a team player and communicates with management staff.

- 1) **CURRENT LIFESAVING SWIM INSTRUCTOR CERTIFICATION**
- 2) **CURRENT LIFESAVING INSTRUCTOR CERTIFICATION**
- 3) **CURRENT NATIONAL LIFEGUARD AWARD**
- 4) **CURRENT STANDARD FIRST AID/CPR C**
- 5) **BRONZE CROSS**
- 6) **MINIMUM 18 YEARS OF AGE**
- 7) **CAPABLE OF PERFORMING A LEADERSHIP ROLE**