

10003-106 Street  
Westlock, AB T7P 2K3  
Phone: 780-349-4444  
Fax: 780-349-4436



July 16, 2024  
File: DPC 30-094-A

**Attention: General Contractor**

Dear Sir/Madam:

**Re: 2024-2028 Asphalt Overlay Program**

The Town of Westlock (Town) has implemented a **Asphalt Overlay Program**. This program consists of replacing Milling & Asphalt overlaying existing roadways within the Town boundary. This five (5) year program will be administered utilizing a stipulated price contract. The **Total Budget** is set at **\$1,800,000.00**, with the amount allocated per year as follows:

- 2024 - \$200,000.00
- 2025 - \$400,000.00
- 2026 - \$400,000.00
- 2027 - \$400,000.00
- 2028 - \$400,000.00

The Town wishes to obtain quotations for the **2024-2028 Asphalt Overlay Program** to repair locations as shown on the attached drawings/plans. The Town will only be accepting physical bids. The preference is for local contractors to bid on and complete this work. There will be no pre-bid meeting. The items of work are listed on the attached Schedule of Prices (see Specifications Section 00431).

The projects will be determined by Town, the annual budget, and the unit rates submitted by bidders. The Town council shall approve the scope and budget each year. Final projects scope and size will be adjusted accordingly to reflect the unit rates submitted in Section 00431 of the Specifications.

From 2025 through 2028, on a yearly basis the rates shall be negotiated by the Town and Contractor prior to Work commencing. The Town will expect that the unit rates to be fair and justified as the unit rates may increase or decrease based on how the fair market values change. The Contractor is required to submit a breakdown with rationale for the yearly price changes. The Contractor's breakdown shall include but is not limited to labour, equipment and materials such as fuel, asphalt oil and granular materials.

Quantities for the Work of these projects will be measured by Unit Price and payment will be made in accordance with the attached Measurement and Payment Schedule (see Specifications Section 01280).

**Please submit a quotation in person to the Town of Westlock Office by 2:00 pm, Tuesday, July 30, 2024.**

The work includes:

**(Schedule A – Asphalt Overlay Program)**

- Cold milling of the asphalt surface within specified limits.
- Load and haul the asphalt millings to an area designated by the Owner.
- Adjust all appurtenances within the milled surface area.
- Prime coat and tack coat.
- Slurry seal, crack sealing, chip seal if required.
- Supply and install hot-mix ACO asphalt in the milled surface area.

The conditions for the quote are as follows:

1. Adequate proof of Insurance and Workers' Compensation Board good standing is required.
2. Read and review all Specification Sections included in this Quotation Package.
3. Read and review all appended documents to the Quotation Package.
4. Submission of a Traffic Accommodation Plan, to be reviewed by the Owner prior to starting Work on Site (See Section 01552).
5. Minimum 1-year warranty is required, with the exception of Seeding which a 2-year warranty is required.
6. Additional Work is only to be paid as approved in writing by the Owner.
7. Request for payment to be at completion of work.
8. The Town will follow the "Builders Lien" requirements (10% holdback for 45 days).
9. Guarantee fund shall be retained by the Town in the amount of \$50,000.
10. Obtain Business License from Town prior to commencing the Work.
11. The Owner requires the work to be completed by October 31, of the contract year.
12. Work to be invoiced to the Town of Westlock.
13. Quote to be valid for 30 days.
14. Incidental items are identified in Specification Section 00800.

The following is included in this information package:

**1. Cover Letter**

**2. Specifications (Appendix A):**

00030 – Advertisement for Bids  
00200 – Instructions to Bidders  
00250 – Pre-Bid Meeting  
00411b – Stipulated Price Bid Form  
00431 – Schedule of Prices  
00491 – Unit Price Bid Modification Form  
00495 – Schedule of Work Experience  
00525 – Agreement Form  
00571 – Definitions and Interpretation  
00625 – Insurance Conditions  
00630 – Payment Conditions  
0630A – Statutory Declaration Form  
00725 – General Conditions  
00800 – Supplementary Conditions

01275 – Measurement Rules  
01280 – Measurement and Payment Schedule  
01411 – Work Site Safety  
01510 – Existing and Temporary Utilities  
01552 – Existing and Temporary Roads  
01742 – Final Cleanup  
01775 – Contract Acceptance Procedures  
01775A – Substantial Performance Certificate  
01775B – Total Performance Certificate  
01775C – Warranty Performance Certificate

02139 – Cold Milling Asphalt Pavement  
02202 – Earthwork and Granular Material Testing  
02265 – Granular Materials  
02270 – Subgrade Preparation  
02271 – Geotextile Fabric  
02272 – Sub-Base Granular Materials  
02274 – Proof Rolling  
02743 – Bituminous Prime Coat, Tack Coat, Fog Coat  
02744 – Hot Mix Asphaltic Concrete  
02745 – Asphalt Concrete Pavement Repairs  
02746 – Appurtenance Adjustment  
02951 – Restoration of Sitework

**3. Drawings and Standards (Appendix B):**

Town of Westlock – Spirit Centre Parking Lot  
Town of Westlock – 100 Avenue Concrete Upgrades  
Town of Westlock – Crack Sealing & Miscellaneous Road Repairs  
Town of Westlock Design Standards

**4. Geotechnical Investigation (Appendix C):**

Geotechnical Investigation – Proposed Parking Lot following the Westlock Rotary Spirit Building Demolition

Should you have any questions or comments please contact the undersigned at 780-350-0710.

Yours truly,

Carmen Clark  
Executive Assistant to the Director of Operations  
Town of Westlock  
10003 – 106 Street  
Westlock, AB T7P 2K3

Enclosure