



TOWN OF WESTLOCK

CONSOLIDATED FEES & RATES

BYLAW NO. 2017-01

EFFECTIVE DATE – JANUARY 23, 2017

CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of the bylaws below. The amendment bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

<u>AMENDMENT BYLAW</u>	<u>DATE OF ADOPTION</u>	<u>EFFECTIVE DATE</u> (If different from Date of Adoption)
Bylaw No. 2018-02	March 12, 2018	April 1, 2018
Bylaw No. 2018-15	December 10, 2018	January 1, 2019
Bylaw No. 2019-13	December 9, 2019	January 1, 2020
Bylaw No. 2020-04	March 23, 2020	April 1 to July 1, 2020
Bylaw No. 2020-05	April 14, 2020	April 1, 2020
Bylaw No. 2020-11	May 11, 2020	April 1, 2020
Bylaw No. 2020-14	June 8, 2020	
Bylaw No. 2020-26	December 14, 2020	January 1, 2021

WHEREAS, pursuant to the *Municipal Government Act*; Chapter M-26, R.S.A. 2000 and amendments thereto, the Council may pass a Bylaw for the purposes of providing goods services by or on behalf of the municipality;

And WHEREAS, pursuant to the *Municipal Government Act*; Chapter M-26, R.S.A. 2000 and amendments thereto, the Council may pass a Bylaw for establishment of fees for licenses, permits and approvals as established by Council;

And WHEREAS, pursuant to the *Freedom of Information and Protection of Privacy Act*, Chapter F-12, R.S.A. 2000 and amendments thereto, a municipality must make certain information available to the public and may by bylaw establish for providing information;

And WHEREAS, the Town of Westlock Council deems it appropriate to establish fees and rates.

NOW THEREFORE, the Town of Westlock Council enacts as follows:

1. This Bylaw may be cited as the Fees and Rates Bylaw.
2. The fees and rates for the Town are established as shown in "Schedule A" of this Bylaw.
3. That Council may consider setting or permitting fees or rates for special circumstances, special items, individual agreements with outside parties or for any item not established in "Schedule A" by resolution of Council.
4. That Bylaw 2016-09, Fees and Rates is hereby repealed.
5. This Bylaw shall take full force and effect upon third and final reading.

READ a first time this 23rd day of January, 2017

READ a second time this 23rd day of January, 2017

Read a third time and passed this 23rd day of January, 2017

Signed by Mayor and CAO this 23rd day of January, 2017

Mayor Ralph Leriger

CAO Dean Krause

SCHEDULE A

Services Rates and Charges

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Community Services Information

Definitions:

Christmas Pass Sale: offered from December 1 to 23 at no more than 10% discount on selected Full Facility passes.

Family Membership Definition: 2 adults and all children 18 years or under, residing in the same home. Or attending post secondary school, up to a maximum of 24 years of age.

Field House Tournament Rate: Applies only to Schools within the Town and County of Westlock.

Full Facility Membership: includes access to the Westlock Rotary Spirit Centre's drop-in field house times, arena public skating and shinny; weight room and Kalie's Korner; as well as Westlock Aquatic Centre's public swims, parent/tot swims, lane swims, daytime aquacize classes, squash/racquetball courts and weight room.

Local Rates: Apply to users within the Town and County of Westlock and/or any group that is organized within the Town or County or if a regional team.

Non-Local Rates: Apply to groups, individuals outside of the County and Town of Westlock.

Non-Prime Time: Any **Field House** booking between the hours of 6:00 a.m. to 8:30 a.m. Any **Arena** booking between the hours of 12 a.m. to 4 p.m. weekdays and 12 a.m. to 6 a.m. weekends.

Pool Pass: Includes access to the Westlock Aquatic Centre's public swim, lane swim, and parent/tot swims.

Prime Time: Any field house booking between the hours of 8:30 a.m. to 10:00 p.m. from September to June.

School Rates: Apply to Schools within the Town of Westlock and County of Westlock.

Students: Students attending post secondary school will be charged the Youth/Senior Rate. School ID required.

Westlock Rotary Spirit Centre Fees and Charges

Full Facility Memberships

CHILD RATES (Full Facility Use)	
Type of Pass	Rate
Drop In	\$3.95
10x Pass	\$35.10
One Month Pass	\$30.55
Three Month Pass	\$82.50
One Year Pass	\$245.55
Monthly Payment Plan (per month)	\$24.42/month

MPP based on (per year) \$293.10/yr

ADULT RATES (Full Facility Use)	
Type of Pass	Rate
Drop In	\$7.85
10x Pass	\$70.95
One Month Pass	\$61.55
Three Month Pass	\$166.05
One Year Pass	\$495.35
Monthly Payment Plan (per month)	\$49.18/month

MPP based on (per year) \$590.20/yr

CORPORATE RATES (Full Facility Only)	
Type of Pass	Rate
50x Punch Card	\$335.15
100x Punch Card	\$660.65
150x Punch Card	\$886.40
200x Punch Card	\$1,102.50
250x Punch Card	\$1,281.65

YOUTH/SENIOR/STUDENT RATES (Full Facility Use)	
Type of Pass	Rate
Drop In	\$6.10
10x Pass	\$54.60
One Month Pass	\$47.30
Three Month Pass	\$127.75
One Year Pass	\$380.25
Monthly Payment Plan (per month)	\$37.84/month

MPP based on (per year) \$454.10/yr

FAMILY RATES (Full Facility Use)	
Type of Pass	Rate
Drop In	\$18.20
10x Pass	\$163.50
One Month Pass	\$141.90
Three Month Pass	\$383.15
One Year Pass	\$1,140.85
Monthly Payment Plan (per month)	\$113.52/month

MPP based on (per year) \$1,362.20/yr

BABYSITTING PASS	
Type of Pass	Rate
Drop In	\$5.50
10x Punch Card	\$48.20

Field House Rental Rates

Youth Field House Rates

Local YOUTH (Prime Time)	
	Rate/hr
1/3 Field House	\$27.55
2/3 Field House	\$44.10
Full Field House	\$60.65

NON-Local YOUTH (Prime Time)	
	Rate/hr
1/3 Field House	\$38.60
2/3 Field House	\$61.75
Full Field House	\$84.90

Local YOUTH (NON-Prime Time)	
	Rate/hr
1/3 Field House	\$22.05
2/3 Field House	\$38.60
Full Field House	\$55.15

NON-Local YOUTH (NON-Prime Time)	
	Rate/hr
1/3 Field House	\$30.85
2/3 Field House	\$54.00
Full Field House	\$77.20

Local YOUTH DAY Rental	
	Rate/hr
1/3 Field House	\$413.45
2/3 Field House	\$661.50
Full Field House	\$909.55

NON-Local YOUTH DAY Rental	
	Rate/hr
1/3 Field House	\$578.80
2/3 Field House	\$926.10
Full Field House	\$1,273.40

Adult Field House Rates

Local ADULT (Prime Time)	
	Rate/hr
1/3 Field House	\$49.60
2/3 Field House	\$66.15
Full Field House	\$82.70

NON-Local ADULT (NON-Prime Time)	
	Rate/hr
1/3 Field House	\$69.45
2/3 Field House	\$92.60
Full Field House	\$115.75

Local ADULT (NON-Prime Time)	
	Rate/hr
1/3 Field House	\$44.10
2/3 Field House	\$60.65
Full Field House	\$77.20

Local ADULT DAY Rental	
	Rate/hr
1/3 Field House	\$61.75
2/3 Field House	\$84.90
Full Field House	\$108.05

NON-Local ADULT (Prime Time)	
	Rate/hr
1/3 Field House	\$744.20
2/3 Field House	\$922.25
Full Field House	\$1,240.30

NON-Local ADULT DAY Rental	
	Rate/hr
1/3 Field House	\$1,041.85
2/3 Field House	\$1,389.15
Full Field House	\$1,736.45

Non-Prime Time Rates are available 6:00 a.m. to 8:00 a.m.

School Rate

**School Hourly Rates will be charged at the Local Youth Rate

TOURNAMENT RATE	
Full Field House	\$545.75

**For Schools Only

**Friday evening and Saturday until 6 p.m.

School Day Rates	
(16 hours)	Day Rate
1/3 Field House	\$413.45
2/3 Field House	\$661.50
Full Field House	\$909.55

Arena Rates

*All Hourly Ice Rentals will include a 10-minute flood in their booking

LOCAL ARENA RATES	
	Rate/hr
YOUTH	\$99.25
ADULT	\$154.35
Junior B/Sr	\$154.35

NON-LOCAL ARENA RATES	
	Rate/hr
YOUTH	\$130.00
ADULT	\$176.40

SUMMER RATES (NO Ice)	
	Rate/hr
Youth	\$42.45
NON-Local Youth	\$55.00
Junior	\$38.60
Adult	\$75.00
NON-Local Adult	\$97.50

SUMMER RATES (WITH Ice)	
	Rate/hr
Summer Ice	\$154.35
Early Start Up	\$154.35

Applies to August/September

NON-PRIME TIME RATES	
	Rate/hr
12 am – 4 pm weekdays	30%
12 am-6am on weekends (starts once school starts)	Reduction of Regular Rates

SCHOOL RATES	
	Rate/hr
Local School	\$33.10
NON-Local School	\$43.00
Local School No-Ice	\$27.55
NON-Local School No-Ice	\$35.80

FOR PROFIT RATES	
	Rate/hr
With Ice	\$185.20
NO Ice	\$91.50

*trade shows, concerts, etc.

Full Day Ice Rental Rates	
(16-hour rental)	
Adult	\$2,315.25
Youth	\$1,488.40
School	\$496.15
For Profit	\$2,778.30

Full Day NON-Ice Rentals	
(16-hour rental)	
Adult	\$1,008.80
Youth	\$578.80
School	\$413.25
For Profit	\$1,372.60

Meeting Rooms and Rental Spaces

Non-Profit/Local Rates

ALL PURPOSE ROOM # 2 (25 cap.)	Rate
Per Hour	\$23.60
Full Day	\$94.40

DEERLINE ROOM (12 cap.)	Rate
Per Hour	\$17.65
Full Day	\$70.55

Mezzanine SOUTH Main Level	Rate
Per Hour	\$44.10
Full Day	\$176.40

Mezzanine NORTH Main Level	Rate
Per Hour	\$33.10
Full Day	\$132.30

2nd Level Mezzanine NORTH	Rate
Per Hour	\$17.65
Full Day	\$70.55

2nd Level Mezzanine SOUTH	Rate
Per Hour	\$44.10
Full Day	\$176.40

Kalie's Korner	Rate
Per Hour	\$27.55
Full Day	\$110.25

Fitness Classroom	Rate
Per Hour	\$27.55
Full Day	\$110.25

Dressing Rooms	Rate
Per Hour	N/C
Full Day	N/C

Training Rooms	Rate
Per Hour	\$17.65
Full Day	\$70.55

Lease Space	Rate
Per Hour	\$17.65
Full Day	\$70.55

For Profit/Non-Local Rates

ALL PURPOSE ROOM # 2 (25 cap.)	Rate
Per Hour	\$34.65
Full Day	\$138.50

DEERLINE ROOM (12 cap.)	Rate
Per Hour	\$25.95
Full Day	\$103.65

Mezzanine SOUTH Main Level	Rate
Per Hour	\$65.05
Full Day	\$260.20

Mezzanine NORTH Main Level	Rate
Per Hour	\$48.80
Full Day	\$195.15

2nd Level Mezzanine NORTH	Rate
Per Hour	\$25.95
Full Day	\$103.65

2nd Level Mezzanine SOUTH	Rate
Per Hour	\$65.05
Full Day	\$260.20

Kalie's Korner	Rate
Per Hour	\$40.80
Full Day	\$163.15

Fitness Classroom	Rate
Per Hour	\$40.80
Full Day	\$163.15

Dressing Rooms	Rate
Per Hour	\$11.00
Full Day	\$27.55

Training Rooms	Rate
Per Hour	\$25.95
Full Day	\$103.65

Lease Space	Rate
Per Hour	\$25.95
Full Day	\$103.65

Additional Equipment Rental Costs

Field House Flooring	\$1,102.50
Pipe & Drape (Set Up/Take Down)	330.75
Additional Staff	\$55.15

Curling Rink Rental Rates

Non-Profit/Local Rates

Upstairs Banquet	Rate
Per Hour	\$27.55
Full Day	\$110.25

Entire Upstairs	Rate
Per Hour	\$82.70
Full Day	\$330.75

Upstairs Lounge	Rate
Per Hour	\$20.70
Full Day	\$85.70

Entire Downstairs	Rate
Per Hour	\$96.50
Full Day	\$385.90

Lounge and Bar	Rate
Per Hour	\$34.45
Full Day	\$137.80

NON Ice Rental	Rate
Per Hour	\$27.55
Full Day	\$413.45

For Profit/Non-Local Rates

Upstairs Banquet	Rate
Per Hour	\$40.80
Full Day	\$163.15

Entire Upstairs	Rate
Per Hour	\$138.90
Full Day	\$555.65

Upstairs Lounge	Rate
Per Hour	\$34.75
Full Day	\$138.90

Entire Downstairs	Rate
Per Hour	\$162.05
Full Day	\$648.25

Lounge and Bar	Rate
Per Hour	\$57.90
Full Day	\$231.50

NON-Ice Rental	Rate
Per Hour	\$46.30
Full Day	\$694.60

Aquatic Centre Rates

Pool Pass

Includes: Access to Westlock Aquatic Centre's public swim, parent and tot swim and lane swims

CHILD (3-12 yrs) POOL Pass	
Type of Pass	Rate
Drop In	\$3.95
10x Pass	\$35.25
One Month Pass	\$30.55
Three Month Pass	\$83.30
One Year Pass	\$245.55

YOUTH (13-17 yrs)/SENIOR (60+)/STUDENT POOL Pass	
Type of Pass	Rate
Drop In	\$5.45
10x Pass	\$49.15
One Month Pass	\$42.60
Three Month Pass	\$114.90
One Year Pass	\$342.20

ADULT POOL Pass	
Type of Pass	Rate
Drop In	\$7.30
10x Pass	\$65.50
One Month Pass	\$56.80
Three Month Pass	\$153.30
One Year Pass	\$456.45

FAMILY RATES POOL Pass	
Type of Pass	Rate
Drop In	\$16.75
10x Pass	\$150.85
One Month Pass	\$130.75
Three Month Pass	\$352.90
One Year Pass	\$1,050.95

Pool Rentals

Within Westlock County

YOUTH/SCHOOL RENTALS	
Number of People	Rate/Hr
1-40 people	\$64.75
41-60 people	\$96.55
61-80 people	\$128.30
81-100 people	\$161.25
101-120 people	\$192.95

PRIVATE GROUPS	
Number of People	Rate/Hr
1-40 people	\$88.50
41-60 people	\$128.30
61-80 people	\$167.90
81-100 people	\$209.50

SWIM CLUB	
Type of Rental	Rate/Hr
Share Lane (am)	\$32.35
Pool rental (pm)	\$64.75
Swim Meet (Full Day Rental)	\$970.80

Outside Westlock County

YOUTH/SCHOOL RENTALS	
Number of People	Rate/Hr
1-40 people	\$88.50
41-60 people	\$128.30
61-80 people	\$176.55
81-100 people	\$221.45
101-120 people	\$265.70

PRIVATE GROUPS	
Number of People	Rate/Hr
1-40 people	\$112.45
41-60 people	\$176.55
61-80 people	\$224.85
81-100 people	\$281.60

BIRTHDAY PARTY	
Birthday Party Rental	\$133.40

*Includes on hour pool rental and 1.5 hrs party room

Max 40 people

Meeting Room Rentals

Non-Profit/Local Rates

All Purpose Room Rental	
(40 capacity)	Rate
Hourly	\$23.60
Daily	\$94.90

For Profit/Non-Local Rates

All Purpose Room Rental	
(40 capacity)	Rate
Hourly	\$34.60
Daily	\$138.50

Swim Lessons

Pre-School Lessons	\$47.25/lesson/child
Swim Kids Levels 1 – 4	\$52.50/lesson/child
Swim Kids Levels 5 – 10	\$57.75/lesson/child
School Swim Lesson (Per Student)	\$32.55/lesson
Private Lessons	\$22.05/half hour

Virtual Rec Room

Winter Rates October 1 - May 15 <i>Max 5 players</i>	Monday-Friday Before 3:30pm	Monday-Friday After 3:30pm	Saturday & Sunday	10 X Punch Pass	20 X Punch Pass
Adult (18+ Years)	\$30.00 /hr	\$40.00 /hr	\$45.00 /hr	\$350.00	\$700.00
Adult <i>Annual Full Facility Membership Discount</i>	\$24.00 /hr <i>(Savings of \$6)</i>	\$32.00 /hr <i>(Savings of \$8)</i>	\$36.00 /hr <i>(Savings of \$9)</i>	\$280.00 <i>(Savings of \$70)</i>	\$560.00 <i>(Savings of \$140)</i>
Youth (6-17 years)	20.00 /hr	\$30.00 /hr	\$35.00 /hr	\$250.00	\$500.00
Youth <i>Annual Full Facility Membership Discount</i>	\$16.00 /hr <i>(Savings of \$4)</i>	\$24.00 /hr <i>(Savings of \$6)</i>	\$28.00 /hr <i>(Savings of \$7)</i>	\$200.00 <i>(Savings of \$50)</i>	\$400.00 <i>(Savings of \$100)</i>
Summer Rates May 16 - September 30 <i>Max 5 players</i>	Monday-Friday Before 3:30pm	Monday-Friday After 3:30pm	Saturday & Sunday	10 X Punch Pass	20 X Punch Pass
Adult (18+ Years)	\$20.00 /hr	\$20.00 /hr	\$20.00 /hr	\$350.00	\$700.00
Adult <i>Annual Full Facility Membership Discount</i>	\$16.00 /hr <i>(Savings of \$4)</i>	\$16.00 /hr <i>(Savings of \$4)</i>	\$16.00 /hr <i>(Savings of \$4)</i>	\$280.00 <i>(Savings of \$70)</i>	\$560.00 <i>(Savings of \$140)</i>
Youth (6-17 years)	\$20.00 /hr	\$20.00 /hr	\$20.00 /hr	\$250.00	\$500.00
Youth <i>Annual Full Facility Membership Discount</i>	\$16.00 /hr <i>(Savings of \$4)</i>	\$16.00 /hr <i>(Savings of \$4)</i>	\$16.00 /hr <i>(Savings of \$4)</i>	\$200.00 <i>(Savings of \$50)</i>	\$400.00 <i>(Savings of \$100)</i>
Party Package <i>Max 12 party guests</i>	Adult Rate	Youth Rate	Days	Virtual Rec. Room	All Purpose Room
Option 1	\$200.00 /hr	\$160.00 /hr	Saturday or Sunday	2:00-3:00pm	3:00-4:00pm
Option 2	\$200.00 /hr	\$160.00 /hr	Saturday or Sunday	3:30-4:30pm	4:30-5:30pm

Ball Diamond Rental Rates

LOCAL ASSOCIATIONS		
User Group	Description	Rate
Minor Ball	Amount/year	\$551.25
Adult Slo-Pitch	Price/team	\$147.95
Adult Fastball	Price/team	\$147.95
Midget Baseball	Price/team	\$228.00
Senior Baseball	Price/team	\$297.15

GENERAL RENTAL: SHALE DIAMOND		
User Group	Description	Rate
Minor/Youth Groups	Per 2 hours	\$12.70
Adult Groups	Per 2 hours	\$18.95
Out of Town	Per 2 hours	\$25.25

GENERAL RENTAL: KELLER FIELD		
User Group	Description	Rate
Town of Westlock Teams	Per 2 hours	\$25.30
Out of Town Teams	Per 2 hours	\$31.60

TOURNAMENT RENTAL: SHALE DIAMOND		
User Group	Description	Rate
Damage Deposit	Per Tournament	\$110.25
Friday Night Use	Per Diamond	\$12.70
Full Day Use - Local	Per Diamond	\$31.60
Full Day Use – Non-Local	Per Diamond	\$39.75

Mountie Park Campground Fee

Full Hook-up Sites (Power, Water, Sewer)	Fee Including GST	GST Status T = Taxed E = Exempt
Per Night	\$32.00	T
Registration Fee per Booking	\$8.00	T
Sites with Power and Water hook up		
Per Night	\$30.00	T
Registration Fee per Booking	\$8.00	T

Community Services Advertising Price List

Product	1 Year	2 Years	3 Years	4 Years	5 Years
Fieldhouse Scoreboards	\$500.00	\$1000.00	\$1500.00	\$2000.00	\$2500.00
Restroom Signs	\$500.00	\$1000.00	\$1500.00	\$2000.00	\$2500.00
Pool Signs	\$500.00	\$1000.00	\$1500.00	\$2000.00	\$2500.00
Rink board Signs	\$500.00	\$1000.00	\$1500.00	\$2000.00	\$2500.00
Zamboni Signs	\$1000.00	\$2000.00	\$3000.00	\$4000.00	\$5000.00
Arena Score Clock					
East Face	\$800.00	\$1600.00	\$2400.00	\$3200.00	\$4000.00
North Face	\$1000.00	\$2000.00	\$3000.00	\$4000.00	\$5000.00
South Face	\$1000.00	\$2000.00	\$3000.00	\$4000.00	\$5000.00
West Face	\$1200.00	\$2400.00	\$3600.00	\$4800.00	\$5000.00
Ice Surface Stencils (Arena)					
Attacking Zone North Facing	\$500.00	\$1000.00	\$1500.00	\$2000.00	\$2500.00
Attacking Zone South Facing	\$600.00	\$1200.00	\$1800.00	\$2400.00	\$3000.00
Neutral Zone North Facing	\$600.00	\$1200.00	\$1800.00	\$2400.00	\$3000.00
Neutral Zone South Facing	\$700.00	\$1400.00	\$2100.00	\$2800.00	\$3500.00
Face-Off Circles North Facing	\$700.00	\$1400.00	\$2100.00	\$2800.00	\$3500.00
Face-Off Circles South Facing	\$800.00	\$1600.00	\$2400.00	\$3200.00	\$4000.00
Digital Video Display Advertising					
5 Second Timeslot	\$600.00	\$1200.00	\$1800.00	\$2400.00	\$3000.00
10 Second Timeslot	\$1000.00	\$2000.00	\$3000.00	\$4000.00	\$5000.00
15 Second Timeslot	\$1300.00	\$2600.00	\$3900.00	\$5200.00	\$6500.00

All above prices do **NOT** include G.S.T.

Naming Rights	Initial 5 Years	Renewal
Westlock Rotary Spirit Centre – Fitness Room	\$15,000.00	\$1,500.00
Westlock Rotary Spirit Centre – 1 st Floor Meeting Room	\$20,000.00	\$2,000.00
Westlock Rotary Spirit Centre – 2 nd Floor Meeting Room	\$25,000.00	\$2,500.00
Westlock Rotary Spirit Centre – Fitness Centre	\$25,000.00	\$2,500.00
Westlock Rotary Spirit Centre – Fieldhouse	\$150,000.00	\$15,000.00
Westlock Rotary Spirit Centre – Arena	\$175,000.00	\$17,500.00
Curling Rink	\$175,000.00	\$17,500.00
Westlock Aquatic Centre	\$200,000.00	\$20,000.00

All naming rights prices **INCLUDE** G.S.T.

Community Services Advertising Price List for Non-Profit Groups

Product (33% off original price)	1 Year	2 Years	3 Years	4 Years	5 Years
Fieldhouse Scoreboards	\$335.00	\$670.00	\$1005.00	\$1340.00	\$1675.00
Restroom Signs	\$335.00	\$670.00	\$1005.00	\$1340.00	\$1675.00
Pool Signs	\$335.00	\$670.00	\$1005.00	\$1340.00	\$1675.00
Rink board Signs	\$335.00	\$670.00	\$1005.00	\$1340.00	\$1675.00
Zamboni Signs	\$670.00	\$1340.00	\$2010.00	\$2680.00	\$3350.00
Arena Score Clock					
East Face	\$536.00	\$1072.00	\$1608.00	\$2144.00	\$2680.00
North Face	\$670.00	\$1340.00	\$2010.00	\$2680.00	\$3350.00
South Face	\$670.00	\$1340.00	\$2010.00	\$2680.00	\$3350.00
West Face	\$804.00	\$1608.00	\$2412.00	\$3216.00	\$4020.00
Ice Surface Stencils (Arena)					
Attacking Zone North Facing	\$335.00	\$670.00	\$1005.00	\$1340.00	\$1675.00
Attacking Zone South Facing	\$402.00	\$804.00	\$1206.00	\$1608.00	\$2010.00
Neutral Zone North Facing	\$402.00	\$804.00	\$1206.00	\$1608.00	\$2010.00
Neutral Zone South Facing	\$469.00	\$938.00	\$1407.00	\$1876.00	\$2345.00
Face-Off Circles North Facing	\$469.00	\$938.00	\$1407.00	\$1876.00	\$2345.00
Face-Off Circles South Facing	\$539.00	\$1072.00	\$1608.00	\$2144.00	\$2680.00
Digital Video Display Advertising					
5 Second Timeslot	\$402.00	\$804.00	\$1206.00	\$1608.00	\$2010.00
10 Second Timeslot	\$670.00	\$1340.00	\$2010.00	\$2680.00	\$3350.00
15 Second Timeslot	\$871.00	\$1742.00	\$2613.00	\$3484.00	\$4355.00

This pricing requires the organization to provide proof of valid not for profit status.

All above prices do **NOT** include G.S.T.

Naming Rights	Initial 5 Years	Renewal
Westlock Rotary Spirit Centre – Fitness Room	\$15,000.00	\$1,500.00
Westlock Rotary Spirit Centre – 1 st Floor Meeting Room	\$20,000.00	\$2,000.00
Westlock Rotary Spirit Centre – 2 nd Floor Meeting Room	\$25,000.00	\$2,500.00
Westlock Rotary Spirit Centre – Fitness Centre	\$25,000.00	\$2,500.00
Westlock Rotary Spirit Centre – Fieldhouse	\$150,000.00	\$15,000.00
Westlock Rotary Spirit Centre – Arena	\$175,000.00	\$17,500.00
Curling Rink	\$175,000.00	\$17,500.00
Westlock Aquatic Centre	\$200,000.00	\$20,000.00

All naming rights prices **INCLUDE** G.S.T.

Community Advertising: Available Discounts

Discount Type	1 Year	2 Years	3 Years	4 Years	5 Years
2 Items	N/A	2.5%	5%	7.5%	10%
3 Items	2.5%	5%	7.5%	10%	12.5%
4 or More Items	5%	7.5%	10%	12.5%	15%

Cemetery Plot Fees

❖ All Prices Are Subject to GST

Type of Plot	Plot Fee	Perpetual Care Fee	Open and Close Fees
One (1) plot remaining in Maple 5 ft x 10 ft (1.5 m x 3 m)	\$600.00	\$100.00	\$500.00 Weekday \$600.00 Weekends and Statutory Holidays
South Trail Section 5 ft x 10 ft (1.5 m x 3 m) One (1) full burial and 4 cremations	\$800.00	\$100.00	\$500.00 Weekday \$600.00 Weekends and Statutory Holidays
Veterans 4 ft x 4 ft (1.2 m x 1.2 m)	\$600.00	\$100.00	\$300.00 Weekday \$400.00 Weekends and Statutory Holidays
Cremation Plot Lilac Section Block 255 2 ft x 4 ft (.60 m x 1.2 m) Two (2) cremations	\$300.00	\$100.00	\$300.00 Weekday \$400.00 Weekends and Statutory Holidays
Cremation Plot Meadow Section 4 ft x 4 ft (1.2 m x 1.2 m) Four (4) cremations	\$600.00	\$100.00	\$300.00 Weekday \$400.00 Weekends and Statutory Holidays
Cremains Interred in Existing Plot	Nil	Nil	\$300.00 each Interment \$400.00 Weekends and Statutory Holidays

❖ An additional \$60 per hour will be charged if an open and close is required after 4:00 p.m.

Columbarium #1 – Each Niche is able to Hold Two (2) Urns

Only one (1) Niche is available.

Niche	Fee per Niche	Perpetual Care	Open and Close Fees
NE Corner Niche 12" wide with 19" side x 13" deep x 12' high (30.5 cm wide with 48.3 cm sides x 33 cm deep x 30.5 cm high)	\$650.00	\$100	Includes opening and closing for first internment
Additional Opening and Closing			\$150.00 for each occurrence \$200.00 Weekends and Statutory Holidays

Columbarium #2 and #3 – Each Niche is able to Hold Two (2) Urns

Niches in Columbarium #2 & #3 12" wide x 12" high x 14" deep 30.5 cm wide x 30.5 cm high x 35.5 cm deep			
Niche	Fee per niche	Perpetual Care	Open and Close Fees
Top Level #1	\$1000.00	\$100.00	Includes opening and closing for first internment
Level #2	\$900.00	\$100.00	Includes opening and closing for first internment
Level #3	\$800.00	\$100.00	Includes opening and closing for first internment
Bottom Level #4	\$700.00	\$100.00	Includes opening and closing for first internment
Additional Opening and Closing			\$150.00 for each weekday occurrence \$200.00 Weekends and Statutory Holidays

Monument Permit – Additional Fees

Monument Permit	\$25.00 per Monument or Columbarium Niche
• Removal for Alteration/Repair	No Fee
• On site Alteration/Repair	No Fee
• Permanent Removal	No Fee
Memorial Benches	Cost of bench and plaque plus 20% Administration Fee
Spreading of Ashes in Designated Scattering Area	\$25.00
Transfer Plot Back to the Town	\$50.00 per plot
Late Fee - Funeral Service Arriving Late to Cemetery; Additional fee for less than 8-hour notice; Service after hours	\$60.00 per hour

Utility Rates

Water Distribution Rates

Single Family Residential, per meter		\$17.50
Duplex, Manufactured Homes, Multi-Family Residential per dwelling unit		\$17.50
Commercial/Industrial, per Meter		\$26.00
Institutional, per Meter		\$31.00
Water Commodity Rate: per cubic meter	Jan 1st to Mar 31st No change from 2019 rate	As of April 1, 2020
	\$2.85	\$2.91

Sewer Distribution Rates

Single Family Residential, per Meter	\$4.50
Duplex, Manufactured Homes, Multi-Family Residential per dwelling unit	\$4.50
Commercial/Industrial, per Meter	\$5.00
Institutional, per Meter	\$5.00

Sewer Rates based on Percentage of metered water consumption multiplied by the current water rate per cubic meter Rates

Single Family Residential, per Meter	30%
Duplex, Manufactured Homes, Multi-Family Residential per dwelling unit	30%
Commercial/Industrial, per Meter	30%
Institutional, per Meter	30%

Storm Water Drainage Rates

Single Family utility account	\$3.00/dwelling/month
Multi Residential and Mobile Home Park	\$3.00/dwelling/month
Commercial, Industrial, and Institutional	\$3.00/account/month

Solid Waste, Organics and Recycles

Residential Collection unit shall include, but not limited to, single family dwellings, self-contained units, town houses, manufactured homes and multi-family dwellings up to and including 6-plex in size	\$26.10/unit/month
Additional waste or organic container(s) roll carts to the same Residential Collection Unit	\$12.55/unit/month
Replacement cost of waste or organic container roll cart	Amt charged to Town by Vendor

Bulk Water Rates

Card operated consumption per cubic meter	\$7.25
Coin operated consumption per cubic meter	\$7.25
Deposit on card to reactivate due to non payment	\$100.00

Fees and Charges

Remote water Meter reader installation	\$75.00/hour
Water supply shut off at the cc during normal business hours, min 1 hour	\$75.00/hour
Water supply shut off at the cc other than during normal business hours, min 1 hour	\$150.00/hour
Water supply turned on at the cc during normal business hours, min 1 hour	\$75.00/hour
Water supply turn on at the cc other than during normal business hours, min 1 hour	\$150.00/hour
Turn on for reinstatement of service after shut-off for non-payment, plus all outstanding rates or charges on account:	
Normal Business Hours, min 1 hour	\$75.00/hour
Other than Normal Business Hours, min 1 hour	\$150.00/hour
Request service calls during normal business hours, min 1 hour	\$75.00/hour
Request service calls other than during normal business hours, min 1 hour	\$150.00/hour
Meter damaged by frost or otherwise, per meter	\$160.00/hour plus costs
Thawing of water utility line, min 1 hour	\$160.00/hour
Requested service call and Town Employee unable to enter premises during normal business hours	\$45.00/call
Requested service call and Town Employee unable to enter premises other than normal business hours	\$90.00/call
Meter Test	\$200.00/meter
Water Meter	Cost plus 15%
Remote meter reader	Cost plus 15%

Wells

Permit to use well as water source	\$25.00
Permit to use well for purposes of watering lawns, gardens	\$10.00

Utility Penalty

Penalty will be applied to all utility charges, levies and previous penalties that are in arrears, on the day following the due date	At 2.5%
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Administration Fees

Transfer of utility account balance to the Property tax account	\$25.00/account
Non-sufficient funds (NSF) charges for each cheque or automatic withdrawal for which there are insufficient funds to cover the amount of the payment	\$40.00 per item

Vacant Services and Temporary Disconnection

Town or Owner discontinues the Utility Service, the following monthly fees and charges will apply, including charges for shutting off and turning on the Utility Services.	
	a) Water Utility Distribution Charge
	b) Water Consumption
	c) Sewer Distribution Charge
	d) Sewer Usage
	e) Environmental Surcharge Fee
	f) Infrastructure Fee
	g) Waste and Recycle Collection Fees as set out in Bylaw

Water Meter is removed from the Property, the Owner shall be responsible for the following monthly fees and charges.	
	a) Environmental Surcharge Fee
	b) Infrastructure Fee
	c) Waste and Recycle Collection Fees as set out in Bylaw

County Residential Sewer Rate

	Rate per month
Sewer Distribution Rate	\$4.50
Residential Sewer Rate	\$16.74
Infrastructure Surcharge	\$6.00

Environmental Surcharge

- a) Commercial, industrial and institutional utility accounts shall be charged TWO DOLLARS (\$2.00) per utility account per month.
- b) Single-family utility accounts shall be charged TWO DOLLARS (\$2.00) per dwelling unit per month.
- c) Multi-residential and mobile home park utility accounts shall be charged TWO DOLLARS (\$2.00) per dwelling unit per month.
- d) The surcharge provided for in this bylaw shall be levied in accordance with terms of the Environmental Surcharge Bylaw 2015-12.

Infrastructure Surcharge

- a) Commercial, industrial and institutional utility accounts shall be charged SIX DOLLARS (\$6.00) per utility account per month.
- b) Single-family utility accounts shall be charged SIX DOLLARS (\$6.00) per dwelling unit per month.
- c) Multi-residential and mobile home park utility accounts shall be charged SIX DOLLARS (\$6.00) per dwelling unit per month.
- d) The surcharge provided for in this bylaw shall be levied in accordance with terms of the Infrastructure Replacement Surcharge Bylaw 06-94 and amended Infrastructure Surcharge Bylaw 2000-02.

Westlock Regional Waste Management Commission Reserve Fund Charge

- a) Commercial, industrial and institutional utility accounts shall be charged TWO DOLLARS AND SEVENTY-FOUR CENTS (\$2.74) per utility account per month.
- b) Single-family utility accounts shall be charged TWO DOLLARS AND SEVENTY-FOUR CENTS (\$2.74) per dwelling unit per month.
- c) Multi-residential and mobile home park utility accounts shall be charged TWO DOLLARS AND SEVENTY-FOUR CENTS (\$2.74) per dwelling unit per month.
- d) The surcharge provided for in this bylaw shall be levied in accordance with terms of the Westlock Regional Waste Management Commission Fees Bylaw 01-18.

Administration

Description of Fee	Fee Excluding GST	GST Status T = Taxed E = Exempt
Photocopies – Black and white, per page	\$0.25	T
Photocopies – Color, per page	\$0.50	T
Fax – local, per page	\$2.00	T
Fax – long distance, per page	\$2.50	T
NSF Charges	\$40.00	E
Tax Certificate, per property	\$30.00	E
Tax Search, per property	\$15.00	E
Tax Recovery personal property lien registration or removal per property	\$75.00	E
Processing Recovery of Taxes Related to Land (<i>MGA, 410</i>)	\$400.00	E
Processing Recovery of Taxes related to Designated Manufactured Homes (<i>MGA, 436.01</i>)	\$100.00	E
General Account Receivable 31 days or more overdue	1.5%/month	E
General Administrative Services (Fee Excluding GST)	Cost plus 5%	T
Preauthorized Utility Payment Plan annual fee for preauthorization by credit	\$20.00 annual	E

Assessment Appeal Fees

Residential	Fee Excluding GST	GST Status T = Taxed E = Exempt
Single Family/Duplex/Triplex per account	\$50.00	E
Farmland per account	\$50.00	E
Residential – 4 or more dwelling units		
Assessments less than \$250,000 per account	\$200.00	E
Assessments \$250,000 - \$499,000	\$400.00	E
Assessments over \$500,000	\$500.00	E
Non-Residential		
Assessments less than \$250,000 per account	\$200.00	E
Assessments \$250,000 - \$499,000	\$400.00	E
Assessments over \$500,000	\$650.00	E

Development Services

Development Permit Applications	Fee Excluding GST	GST Status T = Taxed E = Exempt
Development commenced prior to application	Double fees apply	E
Residential Major Development Permit	\$100.00	E
Residential Variance or Discretionary Use	\$50.00 additional to regular permit fee	E
Residential Home Occupation, Demolition and Minor Development Permit	\$50.00	E
Non-Residential Major Development Permit	\$100 + \$0.10/sq. ft.	E
Non-Residential Minor Development Permit	\$150.00	
Non-Residential Variance or Discretionary Use	\$100.00 additional to regular permit fee	E
Non-Residential Change in use or intensity	\$100.00	E
Non-Residential Demolition	\$100.00	E
Signs Permitted Use	\$75.00	E
Signs Discretionary	\$50.00 additional to regular permit fee	E
Temporary Portable Signs (3 months)	\$25.00	E
Temporary Portable Signs (6 months)	\$50.00	E
Temporary Portable Signs (12 months)	\$100.00	E
Development Deposit (Required on any new residential, commercial or industrial, returned upon satisfactory compliance to all conditions)	\$5,000.00	E
Compliance Certificate Residential	\$50.00	E
Rush Service (within 2 business days)	\$100.00	E
Compliance Certificate Non-Residential	\$100.00	E
Rush Service (within 2 business days)	\$200.00	E
Land Use Bylaw Amendment Application	\$300.00	E
Municipal Development Plan Amendment Application	\$300.00	E
Subdivision & Development Appeal Board Appeal	\$300.00	E
File Search (Per Hour or portion thereof)	\$50.00	T
Documents (hard copy)		
Land Use Bylaw	\$40.00	T
Municipal Development Plan	\$30.00	T
Intermunicipal Development Plan	\$20.00	T
Procedures & Design Standards for Development	\$50.00	T
Water, Stormwater, Wastewater or Transportation Master Plan	\$30.00	T
Documents (above docs electronic on thumb drive)	\$10.00	T
Maps, Drawings and Reproductions		
Plotter Production 24x36	\$10.00	T
Plotter Production 36x48	\$15.00	T
Plotter Production 36x66	\$25.00	T
Town Atlas 11x17	\$25.00	T

Safety Codes Permits – Building		
Residential New Construction – main floor	\$0.54/sq. ft.	E
Residential New Construction – upper floor	\$0.44/sq. ft.	E
Residential – Additions/Renovations/Basement Development	\$0.44/sq. ft. (\$150 minimum fee)	E
Manufactured home (mobile/modular) Building Permit Placement	\$300.00	E
Manufactured home (mobile/modular) Basement Foundation	\$500.00	E
Relocation of Dwelling	\$0.44/sq. ft. (\$400 minimum fee)	E
Accessory Buildings under 700 sq. ft	\$150.00	E
Accessory Buildings over 700 sq. ft	\$0.54/sq. ft.	E
Deck/Wheelchair Ramp/Sign	\$100.00	E
Fireplace Install (if not included in new construction)	\$100.00	E
Demolition	\$200.00	E
Commencement prior to issuance of permit in applicable discipline	Double Permit Fee	E
Private Sewage Install	\$200.00	E
Private Sewage holding tank	\$100.00	E
Safety Codes Fee	4% of construction value (\$450 min, \$560 max)	E
Commercial/Industrial/Institutional		
First \$1,000,000.00 Construction value	\$4.50/\$1000.00 Construction Value (\$500 minimum value)	E
Over \$1,000,000.00 Construction value	\$4500.00 + (\$4.50/\$1000.00 Construction value portions over \$1,000,000.00)	E
Signage	\$100.00	E
Change of Use (no renos required)	\$200.00	E
Temporary Construction Buildings	\$200.00	E
Subdivision Fees		
Subdivision Application – per lot fees will not be charged for the remainder	\$500.00 First Parcel Out	E
Subdivision Application – subdivision of 1 lot plus remainder	\$600.00	E
Subdivision Application – creation of 3 or more lots	\$400.00 + \$250/lot	E
Separation of titles (MGA 652(4))	\$400.00 + \$100/lot	E
Condominium Plan Consent	\$50.00/unit	E
Extension	\$250.00	E
Re-Circulation	\$250.00	E

Endorsement Fee (does not apply to Separation of Titles)	\$50.00 + \$150.00/lot	E
Current Land Title	\$12.00/title	E
Air photo	\$7.00 per photo	E
Business License		
Business License per day	\$50.00	E
Resident Business	\$100.00	E
Non-Resident Business	\$200.00	E
Hawkers or Peddlers	\$100.00 or \$35/day	E
Event/Festival License	\$50.00	E

Dog Bylaw

	Fee Excluding GST	GST Status T = Taxed E = Exempt
Lifetime License Rate for each Dog		
a) For each neutered male or spayed female Dog	\$30.00	E
b) For each unaltered male or female Dog	\$40.00	E
Yearly License Rate for each Dangerous Dog		
a) For each neutered Dangerous male or spayed female Dog	\$250.00	E
b) For each unaltered Dangerous male or female Dog	\$500.00	E
Rates for Replacement License Tag	\$5.00	E
Surcharge for Expired Dangerous Dog License	\$100.00	E
Impoundment Rates		
Those charges rendered by the veterinarian that impounds the Dog, or if a veterinarian is not used, the same charges as would be charged by a veterinarian in the locale of the Town's Offices or similar services.	Actual Costs	T
Medical Rates		
Associated costs for any medical services that may have been required.	Actual Costs	T

Family and Community Support Services

	Fee Excluding GST	GST Status T = Taxed E = Exempt
Home Support Services	\$23.15 per hour	E
Counseling Services	\$20.00 per hour	E
Facility Rental		
Rental of FCSS Boardroom	\$40.00 per day	E
FCSS Partnership meetings	In Kind	
FCSS Program Rates	Each program will be accessed based on funding availability, cost recovery vs subsidy	

Community Bus

	Fee Excluding GST	GST Status T = Taxed E = Exempt
One way	\$6.50 per person	E
Round Trip	\$13.00 per person	E
Caregiver	No charge	

Fire

	Fee Excluding GST	GST Status T = Taxed E = Exempt
Fire Permit	No charge	
Fire Pit Permit – acceptable fire pit and acceptable fire place	\$25.00	E
Response to incident on primary and secondary highways, railway right of way and incidents involving dangerous goods. <i>* Rates consistent with the most current Alberta Transportation Government Rates.</i>	\$630.00/hour: Engine/Ladder/Rescue	T
	\$185.00/hour: Command Truck	T
Response to a motor vehicle, train or aircraft emergencies, including Fire suppression, rescue and/or extrication services within the municipal boundaries of the Town of Westlock. <i>These rates are consistent with Alberta Transportation Government Rates.</i>	\$630.00/hour: Engine/Ladder/Rescue	T
	\$185.00/hour: Command Truck	T
Mutual Aid responses to other municipalities or agencies.	The applicable rates as established in each respective agreement.	T
Cost recovery of any additional resources required.	Cost plus 10% Admin Fee	E

Fire (cont.)

Inspection Services – Occupant Load Certificates. Fire Code or Safety Code Compliance.	\$100.00 for the first 2 hours or portion thereof and \$50.00/hr for each additional hour or portion thereof	T
Hydrant Flow Test	\$150.00 per hydrant to perform certificated flow test and provide written documentation of test	T
File Search or Response Plan Review and Compliance Letter	\$100.00 for the first 2 hours or portion thereof and \$50.00/hr for each additional hour or portion thereof	T
False Alarms	Warning Letters to be issued after the first False Alarm. \$200.00 per incident after first response to same Property within a 365 period. \$400.00 per incident.	T
Hiring Specialized Fire Investigators or Consultants to facilitate Incident Investigations	Actual cost charged to the Town plus admin. rate of \$50.00	T
Additional Manpower	\$45.00 per person	T
Contracted Dangerous Goods Response Services	Actual cost charged to the Town plus admin. rate of \$50.00	T
Specialized Custom Training	Cost + 20%	T
Cancelled calls will be invoiced 1 hour if Emergency vehicles leave the hall. If call is cancelled prior to Emergency Vehicles leaving the hall, no rate will be charged.		

Policing Fees for Services

Record Checks	Fee Excluding GST	GST Status T = Taxed E = Exempt
Standard Criminal Record Check for non-volunteers	\$30.00	E
Vulnerable Sector Check for non-volunteers	\$50.00	E

Public Works

	Fee Excluding GST	GST Status T = Taxed E = Exempt
Rates for Manpower	Cost plus 20% admin. fee	T
Rates for Equipment	Alberta Roadbuilders and Heavy Construction Association	T

Records Management

Fees may be required for services provided to an applicant under the FOIP Act.

Fees may be assessed for:

Locating, retrieving and producing the record;

Computer and programming time for producing electronic records; preparing the record for disclosure;

Copy records for release;

Supervising the inspection of records; and

Shipping.

Processing of a request will not commence until the initial fee has been paid.

An applicant is required to pay:

- a) An initial fee of \$25 when a non-continuing request is made; or
- b) An initial fee of \$50 when a continuing request is made.

In addition to the initial fee, fees in accordance with this Schedule may be charged if the amount of the fees, as estimated by the public body to which the request has been made, exceeds \$150.

Where the amount estimated exceeds \$150, the total amount is to be charged.

A fee may not be charged for the time spent in reviewing a record.

Fees for Personal Information

This section applies to a request for access to a record that is a record of the personal information of the applicant.

Only fees for producing a copy of a record in accordance with items 3 to 6 of this Schedule may be charged if the amount of the fees as estimated by the public body to which the request has been made exceeds \$10.00.

Where the amount estimated exceeds \$10.00, the total amount is to be charged.

The amount of the fees set out in this Schedule are the maximum amounts that can be charged to applicants.

- 1) For searching for, locating and retrieving a record - \$6.75 per ¼ hr
- 2) For producing a record from an electronic record:
 - a. Computer processing and related charges – actual cost to public body
 - b. Computer programming – actual cost to public body up to \$20.00 per ¼ hr
- 3) For producing a paper copy of a record:
 - a. Photocopies and computer printouts:
 - i. Black and white up to 8.5" x 14" - \$0.25 per page
 - ii. Other formats - \$0.50 per page
 - iii. From microfiche or microfilm - \$0.50 per page
 - iv. Plans and blueprints – actual cost to public body
- 4) For producing a copy of a record by duplication of the following media:

- a. Microfiche and microfilm – actual cost to public body
 - b. Computer disks - \$5.00 per disk
 - c. Computer tapes – actual cost to public body
 - d. Slides - \$2.00 per slide
 - e. Audio and video tapes – actual cost to public body
- 5) For producing a photographic copy (colour or block and white) printed on photographic paper from a negative, slide or digital image:
 - a. 4" x 6" - \$3.00
 - b. 5" x 7" - \$6.00
 - c. 8" x 10" - \$10.00
 - d. 11" x 14" - \$20.00
 - e. 16" x 20" - \$30.00
- 6) For producing a copy of a record by any process or in any medium or format not listed in sections 3-5 above – actual cost to public body
- 7) For preparing and handling a record for disclosure - \$6.75 per ¼ hr
- 8) For supervising the examination of a record - \$6.75 per ¼ hr
- 9) For shipping a record or a copy of a record – actual cost to public body

Remedial Work

- 1) This section shall apply to any Enforcement Order/Stop Order issued under Section 545, 546 or 645 of the *Municipal Government Act*.
- 2) All costs of work provided by the Town pursuant to this section, whether provided directly by the Town or by a Contracted Service, shall be subject to a 20% administration fee in addition to the cost of work provided (actual costs, Taxed).